

## Job Description

**Job Title:** Lunchtime Play Leader

**Grade:** SAT 2

### **Purpose of the Job:**

To supervise the pupils during the mealtime period to minimise any disruption, ensure their wellbeing and maintain their safety.

### **Main duties and responsibilities (Accountabilities):**

- Operate, where applicable, a first aid service, during the mealtime to deal safely and quickly with any accidents that occur;
- Teach children to play together in a co-operative and friendly manner;
- Play games and safely supervise children in the playground and promote positive play and games;
- Put out and tidy away relevant play equipment either outside in the playground or inside in the classroom in the case of wet lunch breaks;
- Ensure that the Behaviour Policy is adhered to. Ensure Restorative Approaches is used to support positive behaviour at lunchtimes;
- Ensure all children are lined up at the end of play ready for the teachers to collect them from the playground;
- On wet-play days ensure that you stay with your allocated year groups and encourage co-operation within the classroom setting;
- Attend relevant lunchtime team meetings to review behaviour and supervision arrangements;
- Sign in and out for fire safety purposes.

This job description sets out the key outcomes required. It does not specifically detail the activities required to achieve these outcomes. This is a new post within an expanding Trust and the nature of this new role means that there will also be additional tasks and projects identified. In consultation with you, the job description may be changed by the Head of School to reflect or anticipate changes in the job commensurate with the grade and job title.

## Person Specification

**Job Title:** Lunchtime Play Leader

**Grade:** SAT 2

	<b>Essential</b>	<b>Desirable</b>
<b>Qualifications</b>		Is First Aid trained or is willing to undergo training.
<b>Experience</b>		Experience of working in school, or in other child related roles.
<b>Knowledge &amp; Skills</b>	Good command of the English language. A willingness to learn.	An understanding and knowledge of various need types and how to meet those needs.
<b>Personal qualities</b>	Understanding of the issues surrounding the safeguarding of children and commitment to child welfare and safety.  Team player  Initiative  Communication skills  Commitment to the role	Is able to demonstrate flexibility.