



St George's Primary School

JOB DESCRIPTION – CLASS TEACHER

Job Title: Class Teacher (1.0 FTE)

Salary: Main or Upper Pay Scale

Line Manager: The Headteacher

Main Purpose of the job:

Continue to raise achievement for all learners;

Demonstrate outstanding teaching performance;

To carry out the professional duties of a teacher as circumstances may require and in accordance with the school's policies under the direction of the Headteacher.

Duties and Responsibilities

All teachers are required to carry out the duties of a school teacher as set out in the current School Teachers Pay and Conditions document. At this school the following areas have been highlighted as being of particular importance:

Developing Subject Knowledge and Curriculum Knowledge:

1. Understanding the needs of the learners and adopting / developing an appropriate curriculum.
2. Understanding and implementing St George's Primary School's curriculum policies, schemes of work and topic plans.
3. Understanding and using National and local strategies to raise standards.
4. Taking steps to identify areas of strength and weakness in knowledge and understanding.
5. Using strengths to help and support others.
6. Taking steps to improve knowledge and understanding in all areas.
7. Planning Effectively for Learning:
8. Planning teaching and learning in the long term (annually), medium term (termly) and in the short term (weekly).
9. Planning individual learning for those learners identified on the Special Educational Needs and Disabilities
10. Register in line with school policy including completing Individual Education Plans.
11. Using previous assessment effectively when planning future learning and planning assessment alongside learning.
12. Setting clear learning objectives and success criteria for all lessons.
13. Setting challenging targets for all groups of learners and for individuals.
14. Creating Optimum Learning Conditions within the Learning Environment:
15. Using methods appropriate to the learners being taught.
16. Managing behaviour positively and achieving high standards of discipline.
17. Using resources effectively.



18. Using time well to maximise teaching and learning opportunities.

Monitoring the Progress of the Learners Closely:

19. Using a variety of assessment strategies in line with school policy.
20. Assessing progress against targets for individuals and groups.
21. Leading Staff and Managing Resources:
22. Involving Teaching Assistants appropriately in all aspects of class work and ensuring that they are adequately briefed about each lesson.
23. Ensuring the classroom is adequately and appropriately resourced for each lesson.

Curriculum Development:

24. Co-ordinate a core subject as well as foundation subjects as well as an aspect of the school's wider work. Develop plans which identify clear targets and success criteria for its development and / or maintenance.
25. Contribute to the whole school's planning and monitoring activities.

Evaluating their Work and Making Changes:

26. Using assessments against targets / objectives to evaluate effectiveness of teaching and learning.
27. Using assessments to change planning where necessary.
28. Evaluate teaching and learning for their pupils and in partnership with colleagues at staff meetings, including with the wider partnership.
29. Seeking out and accessing appropriate training and professional development opportunities and both disseminating and using the outcomes to improve teaching and learning.
30. Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.
31. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.