



**Kingsnorth CE Primary School Primary School
Welfare Assistant Person Specification**

It is likely that the successful candidate will satisfy the following specification:

Attributes	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> ✓ First aid at work and Paediatric first aid qualification ✓ GCSE Grade C or above in Literacy and Numeracy 	<ul style="list-style-type: none"> • Higher level 1st Aid certification • Relevant nursing qualification
Previous experience	<ul style="list-style-type: none"> ✓ Evidence of experience of working with children with Special Educational Needs , Disabilities and medical needs 	<ul style="list-style-type: none"> • Extensive experience across a range of needs in schools
Professional competence	<ul style="list-style-type: none"> ✓ High expectations of pupils ✓ High personal standards ✓ Positive attitude to equal opportunity and inclusion ✓ Ability to support children using a wide range of strategies to meet differing needs ✓ Ability to use and apply ICT for practical purposes ✓ Ability to demonstrate skills in behaviour management ✓ Will encourage children in developing self-esteem and respect for others ✓ A commitment to sustaining up to date professional knowledge ✓ Ability to work without direct supervision / sound judgement & decision making abilities within defined boundaries of role ✓ Good record keeping skills and ability to feedback verbally and in writing ✓ Experience of administering medication, risk assessments manual handling ✓ Systematic and organised approach – good time / task management ✓ Awareness of all current safeguarding ✓ Promote and safeguard the welfare of children within the school 	<ul style="list-style-type: none"> • Flexibility • Knowledge and skills in particular health and medical areas
Personal qualities	<ul style="list-style-type: none"> ✓ To be energetic, enthusiastic and hard working ✓ A strong desire to supporting children with varying levels of need ✓ Good communication both verbally and in writing ✓ Good interpersonal skills ✓ Ability to work calmly under pressure ✓ Ability to work well in a team ✓ Flexibility and willingness to engage in all aspects of school life ✓ Promotes parental and local community involvement ✓ Good health record ✓ A good sense of humour 	<ul style="list-style-type: none"> • Christian faith and beliefs to support the school • Strong commitment to education beyond the classroom/school • A willingness to run a range of extra-curricular activities

All Appointments are subject to an enhanced CRB disclosure, list 99 check and excellent references.

Please note candidates will be asked to provide evidence against selected criteria.