

**Person Specification –Early Years Teaching Assistant**

<b>Requirement</b>	<b>Essential</b>	<b>Desirable</b>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>Teaching Assistant training</li> <li>NVQ Level 2 or above</li> </ul>	<ul style="list-style-type: none"> <li>Paediatric First Aid Certificate</li> <li>Food hygiene certificate</li> </ul>
<b>Professional Knowledge and Experience</b>	<ul style="list-style-type: none"> <li>Experience of working with groups or individual children in a classroom</li> <li>Knowledge of the Early Years Curriculum.</li> <li>Understanding of how to engage with young children in their play and take learning on.</li> <li>Ability to undertake observations and feed into assessment and planning processes in early years.</li> <li>Experience in positively managing the behaviour of children using praise, rewards and sanctions</li> <li>Ability to engage with parents.</li> <li>Knowledge of Child Protection and Health and Safety</li> </ul>	<ul style="list-style-type: none"> <li>Understanding of Special Educational Needs</li> <li>Knowledge of speech and language support</li> </ul>
<b>Personal Qualities and Skills</b>	<ul style="list-style-type: none"> <li>Ability to demonstrate excellent verbal and written communication skills</li> <li>Ability to work as part of a team</li> <li>Ability to prepare resources and displays</li> <li>Calm and professional manner, efficient, organised with good time keeping</li> <li>Ability to use own initiative</li> <li>Ability to use basic computer programs to support learning</li> <li>Committed to Safeguarding and promoting the welfare of children</li> <li>Ability to make positive working relationships with adults and children</li> <li>Ability to observe pupils and keep records of pupil achievements</li> <li>Be positive, energetic and healthy</li> </ul>	<ul style="list-style-type: none"> <li>Have a good and appropriate sense of humour</li> <li>Prepared to contribute to the wider life of the school</li> </ul>

Evidence that candidates meet the essential requirements will be considered during shortlisting from the application form and any personal statement provided. At interview candidates will be expected to answer questions about their knowledge and experience, along with personal qualities and skills. The interview will also explore issues relating to safeguarding and promoting the welfare of children.