

St Mary's Catholic Primary School

Chapel Green
Crowborough
East Sussex
TN6 2LB

Tel: 01892 655291

Email: office@stmarysrc.e-sussex.sch.uk

Web: www.stmarysrc.e-sussex.sch.uk



Headteacher: Mrs Maria Cowler

Dear Applicant

On behalf of the governors of St Mary's thank you for the interest you have shown in the role of Headteacher at our school, I now enclose an application pack for the position. The governors of St Mary's hope that you will consider our school is somewhere you can make a positive contribution. We believe that this is an exciting opportunity and that the successful applicant will be joining a happy and welcoming community that looks to the future.

Ofsted last inspected our school in January 2017, when we were rated "Good". This has been Ofsted's consistent assessment of our school. One of the key points that Ofsted noted was that St Mary's has a dedicated team of staff who work well together to turn our vision for the school into reality. As a result of this, our pupils have developed successful learning habits and a positive learning behaviour which has meant that pupils make good progress in a range of subjects throughout their time at our school. We are looking for a new Headteacher who has the confidence and vision to build on these successes and lead the continued improvement of our school.

We have a committed Governing Body with a good range of skills and knowledge about our school. The governors are acutely aware of the challenges that are currently facing the education system on a national level, particularly with regard to managing finances and balancing budgets, we will therefore provide the incoming Headteacher with strong support to help tackle the challenges ahead.

St Mary's is an important part of the local Catholic community, we are lucky that the parish church is located at the top of the school drive and so members of the parish are always welcome to attend acts of collective worship organised by our school which are held both in school and at St Mary's church. There is also a good relationship between our school and parents and carers who are supportive and appreciative of developments and adaptations made by school leaders in order to facilitate improvements.

We are looking for a Headteacher who is a practising Catholic and who can inspire the excellent team of staff at our school to achieve the highest quality teaching for our pupils, with a child-centred approach, as well as being committed to ensuring the wellbeing of pupils and staff. The salary scale is from L13 to L18 depending on the experience of the right candidate.


We do recommend that you visit us prior to any interview that may take place, you will receive a warm welcome and it will give you an opportunity to see our school in action and meet our wonderful children and staff. As chair of the governors I will be pleased to show you round. To arrange a mutually convenient time for a visit please contact Anita Dean or Tracy Shields in the school office by telephone on: 01892 655291 or by email at: office@stmarysrc.e-sussex.sch.uk. For more information about our school and to download the headteacher application pack, please have a look at our website which can be found at: www.stmarysrc.e-sussex.sch.uk.

St Mary's is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. You will be aware of course that this post is subject to an enhanced DBS check.

We look forward to receiving your completed application which should be made on the CES/Diocesan application form. Please return the completed application documents to Anita Dean or Tracy Shields in the school office by email or post. Please note that the closing date for applications is Friday 26 April 2019, shortlisting will take place on Tuesday 7 May and interviews will be held on 21 and 22 May 2019.

Kind regards.

Yours sincerely


Eorna Buckwell
Chair of Governors

~ Pray ~ Learn ~ Love ~ Enjoy ~

