

## Student Development Leader

### Person Specification

#### Key qualities, attitudes and skills

- To be positive, flexible and adaptable.
- To be willing to go the extra mile to help students in your care.
- Ability to organise workload effectively and to meet deadlines.
- Experience of dealing with or aptitude with pupils of relevant age group.
- Ability to establish a rapport with young people and their parents/carers
- Understanding of what constitutes good practice, willingness to learn new methodologies etc.
- Can produce letters and communications for parents/carers with regard to behaviour, attendance, achievements and wellbeing.
- Capacity to work with data.
- Capacity to work as part of a team, **willingly** supporting others when necessary.
- To have good communication skills.
- Ability to be calm, confident, patient and resilient when dealing with girls, other staff and parents.
- Ability to be firm but fair when dealing with girls who have broken the school behaviour code as behaviour management is a crucial part of the job.