



## JOB DESCRIPTION

### CLASS TEACHER

**Job Title:** Class Teacher

**Reporting Lines:** This position will report to the Vice Principal and will have no positions reporting to him or her

**Grade / Salary:** Teachers' Main Pay Scale

**Responsibilities:**

- To plan and deliver engaging lessons and teaching which enable pupils to learn effectively;
- To ensure pupils are well equipped to embark on their Secondary education experience;
- To ensure that children are taught in line with the Primary School curriculum so that they are on track with where they should be at their age as they progress through the school;
- To demonstrate a thorough and up-to-date pedagogical knowledge of all areas on the syllabus and curriculum;
- To work with and liaise with other teachers and faculty colleagues both within the school and the Trust to ensure the safeguarding of children is maintained;
- To work and liaise with other teachers and faculty colleagues to plan motivating and inspiring lessons and classroom activities through data and assessment analysis;
- To actively contribute to maintaining and raising standards of Martello Primary's pupils' attainment and achievement;
- To assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies, and actively engaging in your subject specialisms;
- To develop the resources and research available to primary pupils in the school, ensuring that pupils have the best resources available for learning;
- To have an understanding of Early Years' development in children aged 3 – 6 and the school environment appropriate to their needs;
- To model and maintain high standards of conduct and behaviour expected of all pupils;
- To reflect on your practice and take responsibility for your professional development in order to improve pupils' learning, while always striving to improve and provide the best teaching possible;
- To serve as an ambassador for the Trust and for Martello Primary;
- To ensure the achievement of our ethos, aims, objectives;
- To manage relationships with all key stakeholders, including the immediate community, parents and governors;
- To play a key role in contributing towards the vision of Martello Primary;
- To engage parents as partners in their children's learning through Parents Evenings throughout the academic year, providing oral and written reports of pupils' progress and targets;
- To ensure that Turner Schools are places where children thrive and knowledge matters by upholding and modelling the Trust's values in all aspects of the role.



**Qualification Criteria:**

- A strong academic track record to degree level and above;
- A Bachelor's degree in Education or a subject area;
- To hold Qualified Teacher Status (QTS);
- Evidence of ongoing Continuous Professional Development.

**Other Duties:**

- To comply with individual responsibilities, in accordance with the role, for health and safety within the workplace;
- To share the Trust's commitment to safeguarding and promoting the welfare of all young people through having knowledge of Government guidelines and safeguarding policies as appropriate within the school;
- To ensure that all duties and services provided are in accordance with all Turner Schools policies and the schools procedures in line with code of conduct/professional expectations;
- To undertake training as necessary and be willing and enthusiastic in engaging with continuous professional development;
- To actively engage in the performance development and management process;
- To carry out pastoral duties acting as a Class Teacher and undertaking all responsibilities linked with that role;
- To monitor pupil attendance and ensure that pupils are in compliance with the school's attendance policy, and actively encourage pupils to achieve excellent attendance at a rate of 95% and above;
- To undertake any other duty as specified by the Principal/Senior Leadership Team not listed above.

At time of applying all job descriptions may, following consultation with you, be subject to change to reflect or anticipate changes in the job, which are commensurate with the salary and job title. Employees are expected to comply with any reasonable request from the Principal or the Senior Leadership Team to undertake work of a similar level that is not specified in this job description. Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.

Turner Schools will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.



**Acceptance:**

I confirm that I have received and understand the job description, which is a supplement to the subject specific teaching job description, both of which may be changed to reflect or anticipate changes in the job, which are commensurate with the salary and job title:

Name.....

Signed.....

Dated.....

Line Manager.....

Signed.....

Dated.....