



Sandling Primary School

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Head Teacher: Mrs L Downes BEd NPQH

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12th March 2019

Dear Applicant,

Finance Officer Vacancy

Thank you for your interest in our Finance Officer vacancy. I hope that you find the job description attached useful in explaining the role. Please feel free to call me to ask any further questions.

The post is for 28 hours per week and is paid at Kent Range 3 (this is currently £15,628 - £17,188 full time equivalent but is pending a Kent pay review).

The closing date for applications is Tuesday 26th March 2019 at 1pm, those shortlisted will be invited to attend an interview on Tuesday 2nd April 2019.

Yours sincerely,

Pat Jackson (Mrs)
School Business Manager