**RIVERHEAD INFANTS’ SCHOOL**

**MATERNITY CLASS TEACHER JOB DESCRIPTION**

**Title: Maternity Class Teacher**

**Responsible to: Performance Management Reviewer**

**Salary: Main Scale**

**General Duties:**

*The Professional duties of teachers (other than the Headteacher) are set out in the School Teachers Pay & Conditions Document, and in the Teachers’ Standards, and describe the duties required of all teachers. In addition, the specific requirements of the post holder, along with the particular duties expected of the post holder have been set out below:*

**Professional Values and Practice**

* To aspire to and work towards our School Values.
* Ensure high expectations of all pupils; respect their social, cultural, linguistic, religious and ethnic backgrounds and be committed to raising the standard of their educational achievement.
* Understand how children learn and what impacts on their progress in relation to the pupils’ physical, intellectual, emotional and social development and to understand the stages of child development.
* To ensure the good conduct and behaviour of all children and to assist in promoting the desired ethos of the school.
* To foster sound relationships and effective communication between the school, parents, governors, the PTA, The Sevenoaks Partnership, the Local Authority and the wider community.
* To understand and support the contribution that support staff make to teaching and learning.
* To show commitment to personal professional development through the school’s appraisal process.
* To make a positive contribution to the school and within teams, such as year group teams, PTA, Clubs etc.

**Knowledge and Understanding**

* To use the aims of the School Improvement Plan to inform and develop teaching and planning.
* To have a secure knowledge and understanding of subjects taught and to keep up to date with the EYFS National Curriculum, the Kent Agreed Syllabus for Religious Education and the Riverhead Curriculum.
* Know and understand the values, aims and purposes of the general teaching requirements as set out in the National Curriculum.
* To be aware of the standards and expectations of specific year groups across EYFS.
* To use ICT effectively, through teaching the curriculum and to support the professional role i.e. electronic planning, emailing, using the internet to keep pace with educational advancement and the tracking of pupils progress and attainment etc,
* To have a positive attitude to implementing new technologies such as iPads into the curriculum as a teaching resource.
* Understand responsibilities under the SEN code of practice.

**Teaching and Learning**

* To use the Teaching and Learning policy within the school to ensure consistency across EYFS.
* Set challenging teaching and learning objectives which are relevant to all pupils/abilities.
* Provide clear structures for lessons and for sequences of lessons, which maintain pace, motivation and challenge for all pupils.
* To ensure the outdoors is embedded in the curriculum.
* Monitor and assess teaching, giving immediate and constructive feedback to support children as they learn.
* Select and prepare resources and plan for safe and effective organisation, with the help of support staff.
* Take part and contribute to Year group teams as appropriate within the school.
* Record pupil progress and achievements systematically to provide evidence of the range of work and attainment over time.
* Use records as a basis for reporting on pupil’s attainment and progress orally and in writing.

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| **Safeguarding** | **Riverhead Infants’ School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.** |

This job description may be amended at any time after discussion with you, but will be reviewed annually through the Performance Management Process.

Date:

Signed:

Signed: Headteacher