



Wouldham All Saints Church of England Primary School

School Lane, Wouldham, Rochester, Kent, ME1 3TS

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Headteacher : *Mr Carl Fitter B-Ed(Hons) NPQH*

Job Description – Cleaner

Date : January 2019

Responsible to the Head teacher.

Hours: 15 hours, Monday to Friday. 3 hours per day. 3.30 until 6.30pm

Purpose:

To work under the direction of the Headteacher, and alongside the Caretaker, providing a safe, healthy and clean environment for children.

Responsibilities :

- Daily cleaning of classroom and other work areas including the vacuuming and/or mopping of floor surfaces, the wiping of table surfaces and the emptying of bins.
- Cleaning of toilet areas, both child and adult and the re-stocking of toilet rolls, paper towels and soap.
- Use of appropriate cleaning equipment to deep clean floor areas as necessary.
- Contribute to maintaining the safe and secure environment of the school, reporting any observed issues that may pose a hazard.
- Any other reasonable activity that is required under the direction of the head teacher.

These duties may be varied to meet the changing demands of the school at the reasonable discretion of the Head Teacher and following consultation with you.