



St Edmund's Junior School

Appointment of Head of Junior School Computing (Full Time)

(April or September 2019)

THE SCHOOL

St Edmund's School is a co-educational day and boarding school with c. 550 pupils from the ages of 3 to 18. The school is officially designated "a school of religious character". The Choristers of Canterbury Cathedral, who are full members of the Junior School, were incorporated into St Edmund's in 1972. The Head is a member of the Headmasters' and Headmistresses' Conference (HMC) and the Master of the Junior School is a member of the Incorporated Association of Preparatory Schools (IAPS) and of the Choir Schools' Association (CSA).

Until August 1996, the school was owned and governed by the Clergy Orphan Corporation and was originally founded to educate the sons of deceased clergymen of the Church of England and the Church in Wales. The school still maintains this role to a small extent. Furthermore, the Archbishop of Canterbury is Patron of the school. From September 1996, the school has been completely independent. Its assets, including its properties and trust funds, are owned by an independent charitable company, limited by guarantee. The directors of this company are the School Governors.

The Pre-Prep, Junior, and Senior Schools are on the same site and are closely integrated, using the same Chapel, music and art facilities, dining hall, science laboratories and sports hall. The school prides itself on its friendly, family environment where every pupil is known and valued.



Although the majority of children are day pupils, one quarter of the school's pupils are boarders, from a wide range of backgrounds. The school operates a five-day teaching week, but also runs a Saturday morning activities programme which is optional for Senior School day pupils. All boarders participate in both Saturday and Sunday activities programmes.

All full-time members of the Junior School teaching staff are expected to offer and contribute to the full programme of extra-curricular activities and study opportunities on Saturday mornings on a rotational basis.

The school adjoins the University of Kent and is able to make use of many of the University's facilities: the Templeman Library, the Gulbenkian theatre and the public lectures amongst others. London's West End is within easy reach.

The Junior School includes Years 3 to 8 and currently has 192 pupils. We pride ourselves on close pupil support, high academic standards and a happy, nurturing environment.

Further information about St Edmund's may be found on the School's website: www.stedmunds.org.uk.

THE POST

This exciting opportunity has arisen in line with the School's commitment to further develop the delivery of Computing across the Junior School. We are now looking for an inspirational Computing teacher to lead the subject within St Edmund's Junior School. Predominantly, the successful applicant will be teaching Computing in the Upper Junior School (Years 6, 7 and 8) whilst leading the delivery of the subject throughout the age range of the Junior School. It is expected that they will be passionate, committed advocates of their subject and seek to ensure our pupils have the best possible opportunities to learn effectively. The candidate should have a thorough working knowledge of National Curriculum Computing.

TEACHING

- To be a skilled and inspirational teacher of Computing.
- Teach Computing across the Junior School as needed and to oversee the teaching of the subject throughout the Junior School.
- Develop a love of Computing among the pupils.
- Maintain an excellent level of subject knowledge.
- Demonstrate a positive and supportive approach to pupils.
- Play a leading role in the implementation of the school's Computing strategy.
- Organise extra-curricular Computing activities.
- To monitor and assess pupils' work, using these assessments to inform planning.
- To actively take part in professional development, sharing expertise and experiences as required.

SUBJECT LEAD

- Lead the delivery of Computing throughout the Junior School.
- To plan, prepare, teach and regularly review the Computing curriculum in close conjunction with the Head of Junior School.
- To manage the departmental budget, to control the order, storage and use of equipment, materials and so on.
- To liaise regularly with the Junior School Director of Studies and the Head of Computer Science in the Senior School.
- To oversee the academic progress of pupils in Computing in accordance with the school's assessment policy

PASTORAL

- Act as required as Form Tutor/Teacher.
- Help to deliver the School's PSHEE programme where required.

GENERAL

- Participate in games, music, drama and other extra-curricular activities, taking initiatives to run clubs, expeditions, activities etc. for the children.
- All teaching staff are expected to run a club or activity for the children each term.
- Support children in your form as much as possible through attendance at sporting fixtures, drama and musical productions, Chapel or Cathedral services and other activities in which they are involved taking place out of school hours.

CONDITIONS OF SERVICE

- St Edmund's School Canterbury is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS).
- The school is a member of the Teachers' Pension Scheme and it is assumed that all teaching staff will continue as members of this pension scheme unless they inform the school otherwise. Fee remission of 50% is available to full-time members of staff subject to spaces being available. The staff discount is pro-rated for part-time members of staff. Lunch is offered free-of-charge for all staff whose working hours encompass the time of school lunch and who accept the necessary supervisory role of staff and pupils during this period.
- All members of staff are expected to contribute to the wider life of the school community
- Personal information provided by candidates will be kept on a secure file in the school and will not be released to third parties outside the school without the permission of the person concerned, except where there is a legal requirement so to do.

APPLICATIONS

Applications must take the form of a completed Teaching Staff Application for Employment



Form, full curriculum vitae, and a concise covering letter outlining the candidate's suitability for the post. The names and contact details (including email addresses) of two referees are required (one of whom must be your current or most recent employer and neither referee should be a relative or someone known to you solely as a friend).

The deadline for receipt of applications is **1st February 2019**. Applications should be posted or emailed to:

Mrs Sarah Hudson
HR Manager
St Edmund's School Canterbury
St Thomas Hill
Canterbury
CT2 8HU
slh@stedmunds.org.uk

01227 475600