**Part Time Teacher Job Description**

Release or PPA time is paid as an additional hour each week. This time should be used to complete planning, assessment and marking and for liaising with year group colleagues.

**Core Duties across a term**

**Teaching**

* Liaise with Year Group Leader to create or adapt plans to suite your teaching set. Guidance will be given by the class teacher and Year Group leader but day to day lesson preparation will be carried out by the post holder
* High quality English and maths teaching activities for the Year 5 class or set, with plans and interactive whiteboard slides being made available on the schools shared computer drive in advance

**Assessment**

* Marking which follows the school’s marking policy (available on the school website) including clear formative comments and next steps
* Collaborative gap analysis to target maths and English booster at areas of weakness for target (mostly pupil premium) children
* Completion of assessment grids for target children
* Marking of tests and collation of data for target children

**General**

* Leave the Year 5 classroom in a tidy state
* Contribute, proportionately, to class display