

# Ightham Primary School

## PERSON SPECIFICATION: TEACHING ASSISTANT

	Essential	Desirable
Qualifications	GCSE or equivalent in English and Maths Grade C or above	NVQ Level 2 or 3 OR City & Guilds Certificate in Learning Support OR Specialist Teaching Assistant Certificate (STAC) OR Evidence of higher level learning (eg degree)
Experience	Experience of working with children in a voluntary or paid capacity  Experience in the primary age range within the last 3 years particularly Key Stage 1  Experience of working 1:1 or with small groups	Experience of delivering small group phonics and/or maths interventions  Experience of leading other interventions to support learning
Knowledge	Good knowledge of how children learn  Good knowledge of the Key Stage 1 National Curriculum  Experience of working with pupils who have social communication difficulties	Recent and relevant in-service training  Knowledge of Health and Safety  Recent First Aid Training  Recent safeguarding training
Job Related Skills and Attributes	Good level of written and spoken English.  Able to communicate effectively with pupils and adults  Good level of IT and Maths skills  Able to plan, prioritise and organise own work schedule  Able to assist with the organisation of the learning environment  Able to follow and interpret instructions and guidance  Able to undertake administrative procedures to support the work of the teacher  Able to prepare resources for teaching and learning activities and create displays  Able to clarify and explain instructions to pupils  Able to work within the School's Behaviour Policy  Able to assist, manage and report behaviour problems appropriately	Able to create stimulating, effective and interactive displays

	<p>Desire to improve through CPD</p> <p>Flexible, enthusiastic and well organised</p> <p>An effective team player</p> <p>Self motivated</p> <p>Maintain confidentiality</p>	
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