MEDWAY COUNCIL - EDUCATION COUNCIL
JOB DESCRIPTION FOR:
SCHOOL: Hoo St. Werburgh Primary School and Marlborough Centre
JOB TITLE: Lunchtime Supervisor

Generic Responsibilities and Duties:

To help ensure a pleasurable and safe lunchtime for all children within the school.

Encourage children to behave acceptably.

To notify the appropriate adult of any incidents you feel to be potentially dangerous or threatening to the children in your care.

To encourage younger children to eat their lunch and to enjoy the occasion of socialising around the meal table.

To guide and help year 6 children who are operating the Ambassadors scheme within our school.

To provide feedback to the appropriate adult about any concerns you have with regard to the lunchtime period.

Encourage all children to join in-group games and team-playing events – ensuring that all equipment lent out is returned.

Refer injuries to the relevant medical rooms during lunchtime.

To make recommendations to colleagues within the school about changes, additions and alterations to established procedures, which, in your opinion, will improve the lunchtime provision for the children in our care.