



**KING ETHELBERT
SCHOOL**



CATERING ASSISTANT

START DATE: SEPTEMBER 2026

Registered Office: King Ethelbert School, Canterbury Road, Birchington, Kent CT7 9BL
T: 01843 831999 | E: mail@kingethelbert.kent.sch.uk | W: www.kingethelbert.com

Coastal Academies Trust: a company limited by guarantee Registered in England: Company Number: 07552665

CATERING ASSISTANT

**GRADE: KES/DC Grade 3, Point 11
(£24,800 per annum, pro rata)**

**HOURS: 25 hours per week
9:15 am to 2.45 pm (Monday to Friday)
Term Time only**

**JOB PURPOSE: To assist in the hygienic preparation,
delivery and / or serving of meals.**

King Ethelbert School is committed to safeguarding and promoting the welfare of children. The post is subject to safeguarding checks including an Enhanced Disclosure application to the Disclosure and Barring Service and in accordance with the Requirements of Keeping Children Safe in Education (2025), King Ethelbert School will undertake an online search via social media platforms of publicly available information concerning the short listed candidates.

How to Apply: Via the Kent Teach or the school website.

Closing Date: Please apply as soon as possible but not later than **9am on Monday 24th August 2026**



Dear Applicant

King Ethelbert is a mixed non-selective school of approximately 900 students. In the context of Thanet (Margate, Broadstairs and Ramsgate), it is one of the most popular non-selective schools each year, filled with first-choice students and long waiting lists for each year group. We have a wide range of abilities studying with us, including some students who have passed the Kent Test but want to be at their local school where they can be equally successful; such is our reputation. We were last visited by Ofsted in June 2024 and were again rated Good with the school receiving some extremely positive feedback. Particular strengths identified by Ofsted were; the positive relationships between staff and students, the school's high expectations for pupils' behaviour and the broad and ambitious curriculum delivered to all pupils.

The school's outcomes are strong consistently, but we are determined to ensure that we do not compromise the curriculum or breadth of educational experience that we offer, in order to achieve a positive Progress 8 score or increase Attainment 8. We want all of the students to be happy, confident and successful during their time here with us and use our ASPIRE values so that students know how to be successful in school.

King Ethelbert was one of the first state schools in the country to offer the International Baccalaureate Careers-Related Programme in the sixth form because it is the best post-16 educational offer in the world. We are a lead school for the IBCP and support many other schools in Kent, as well as welcoming visitors from across the world to see what the IBCP does for our students and how we can share good practice internationally as well as locally.

The commitment to work together lies at the heart of Coastal Academies Trust. The trust began as a federation between King Ethelbert and Dane Court Grammar School in 2009 and these two schools still share a governing body. Over the last few years we have been joined by Cliftonville Primary School, Hartsdown Academy, Royal Harbour Academy and Newington Primary School. As a trust our commitment to all schools is non-negotiable. All students who attend any one of our schools are valued and important and we have a collective responsibility to all. We are committed to making Thanet the centre of excellence for education.

The trust is fully invested in the continuous professional development of all its staff. We deliver bespoke leadership training to complement the new, revised NPQ programmes and give hands-on, practical experience and training to our aspiring and existing leaders at all levels.

If King Ethelbert School and the Coastal Academies Trust sounds like the place you would like to work - and you have the ambition, commitment, and passion necessary, then apply.

Should you require any additional information please contact Laura Pease, PA to the Headteacher, via personnel@kingethelbert.kent.sch.uk, or on 01843 831999.

More information about our school can be found by visiting www.kingethelbert.com.

Please apply as soon as possible but not later than 9am on Monday 24th August 2026

This is a key role in the school and we are keen to appoint an excellent practitioner so we may progress with interviews prior to this date to secure the right person for this post.

Tom Sellen
Headteacher



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Job Description

Post title:	Catering Assistant
Line manager:	Chef Manager
Core purpose:	To assist in the hygienic preparation, delivery and / or serving of meals.

Main responsibilities:

- Provide daily cleaning of kitchen surfaces, floors, equipment and appliances to ensure the cleanliness of the working environment, so that meals can be prepared in accordance with acceptable standards of hygiene.
- Assist with the preparation, delivery and / or serving of food to enable the meals to be prepared and served on time.
- Assist with the receipt and storage of groceries to enable the chef/ catering manager to maintain adequate stock control.
- Monitor fridge stock rotation to enable standards of hygiene to be maintained.
- Attend training courses as required and assist in the training of other staff as directed
- To prepare tables, as required, ensuring dining hall is ready for the next service.
- To have an understanding of food hygiene (online training will be provided).
- To operate tills during service times.
- To be responsible for health and safety within your working area and to report any concerns to your line manager.
- Any other duties as may be reasonably required by the line manager or headteacher.



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**Click here
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prospectus**



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