

Ripplevale School

Cafe Manager - Person Specification

Description	Essential	Desirable	Evidence
Experience	Experience in a cafe management role Experience working with customers Experience of preparation of drinks and food and food related hygiene Experience managing staff / students who need extra support	Experience within an SEN school or specialist education setting	Application Form Interview Process References
Qualifications and / or Training	Driving Licence GCSEs (or equivalent) in English and Maths	Relevant professional qualification in education or food hygiene Evidence of SEN related training Training in safeguarding, GDPR and relevant Food Management training courses	Application Form Any Certificates of Qualification & Training
Special Knowledge & Abilities	Understanding of professional standards for food hygiene Knowledge of GDPR and confidentiality requirements Understanding of safeguarding and child protection responsibilities Knowledge of how to mentor SEN students Knowledge of ordering and budgeting for effective management of finances in cafe	Knowledge of independent or specialist education sectors Experience of working with children or adults with SEN and/or disabilities	Application Form Interview Process References



Personal Qualities & Attributes	Ability to build positive relationships with customers and students Strong written and verbal communication skills Ability to analyse trends in customer flows and demands High level of attention to detail and accuracy Ability to prioritise workload and meet deadlines Strong leadership qualities Ability to thrive in a fast-paced environment Strong evaluation and teaching skills when working with young people with SEN Ability to adapt quickly to changes	Sales or customer services skills and/or commercial acumen Ability to write business cases or provide analysis and recommendations to inform business planning Willingness to engage in continuous professional development	References Interview Process
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Ripplevale School is committed to safeguarding and promoting the welfare of children and young people and expects all staff, visitors and volunteers to share this commitment.