



Person specification – Live in Grounds & Maintenance Assistant

Overview:

St Michael's Prep School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

We are looking for someone who has a warm and encouraging manner that will bring out the best in others. They will be reliable, organised, efficient and a good team player. They should be flexible and display drive and determination.

Essential qualifications:

- Eligible to work in the UK.
- An enhanced disclosure via the DBS (which the school can facilitate) or registration with the update service.
- Hold a clean full Manual Driving Licence.
- Qualifications relating to grounds maintenance.

Desirable qualifications:

- Safeguarding training.
- First Aid training certificate.
- Pool plant operators' certificate.
- First Aid at Work certificate.
- Minibus driving licence.
- Good all-round DIY and maintenance skills such as plumbing, heating, carpentry.
- Fit and able to undertake a physically demanding workload.

Essential experience:

- Experience working in a grounds, maintenance or site role.
- Experience of working with grounds equipment and hand tools.
- Have good literacy skills, computer literate and be proficient in the use of Word and Outlook.
- Understanding of health & safety requirements within a workplace (especially asbestos and legionella).



Desirable Experience:

- Previous experience working in a school.
- Understanding of Keeping Children Safe in Education (KCSiE) and safeguarding in school.

Personal attributes:

- Strength as a team player with the ability to build a strong team ethos.
- Be self-motivated and have an eye for attention to detail.
- Proactive approach to changing priorities, and the ability to multitask.
- Ability to act as an ambassador and professional advocate for the school.
- Strong personal credibility and the capacity to build relationships.
- Resilience and capacity to cope under pressure.
- Sympathy with the Christian ethos and values of the school.

St Michael's Prep School is committed to safeguarding and promoting the welfare of children and the successful applicant will be subject to an enhanced disclosure through the Disclosure and Barring Service and online digital presence checks if invited to interview.

