

Fortis Trust – Person Specification

POST TITLE

Supported Internship Job Coach

KEY CRITERIA	ESSENTIAL	DESIRABLE
Qualifications & Training	Level 2 English and Maths	<ul style="list-style-type: none"> • English and mathematics skills to Level 3 • SEND specialism training • Training in Systematic Instruction
Competence Summary (Knowledge, abilities, skills, experience)	<ul style="list-style-type: none"> • Experience of working with young people with learning difficulties and disabilities in an educational setting. • Excellent communication and interpersonal skills • Experience of mentoring & coaching, particularly in relation to learners with learning difficulties and disabilities. • Good knowledge of IT Including Word, Excel and TEAMS • Ability to commit to flexible working hours • Excellent organisational and problems solving skills • Ability to inspire and motivate learners with learning difficulties and disabilities • Passionate professional role model committed to continually improving themselves and ultimately the experience and achievement of the students • Responsive to change, creating new opportunities for meeting new challenges • Own transport 	<ul style="list-style-type: none"> • Experience of working as a job coach • Trained in systematic instruction • Knowledge / experience of travel training
Work-related Personal Requirements	Passionate and Enthusiastic Resourceful Reliability, integrity and the need for confidentiality Commitment Resilience Self-motivation and initiative Flexibility Self- confidence Ability to manage time effectively and prioritise accordingly The ability to motivate others Excellent communicator	
Other Work Requirements	A Sense of humour	