



Job Description

Job Title: Forest School Provision Leader - Chartham Primary School

Reporting to: Headteacher/SLT

Role Purpose:

- To ensure that Turner Schools are places where children thrive and knowledge matters by upholding and modelling The Trust's values in all aspects of the role;
- To plan and deliver a high quality Forest School programme to across all primary school key stages
- To lead, oversee and manage the ongoing development of the provision at Chartham Primary school;
- To promote a community of learners with purpose and passion while modelling the Turner Schools "Walk The Turner Talk" values in all aspects of the role.

Responsibilities:

- To plan, develop and establish an outstanding Forest School with guidance and support from the Senior Leadership Team and cross-trust schools.
- To lead the ongoing development of the Chartham Primary Forest School site, including directing other members of staff using the provision
- To play a leading, active role in the Trust Primary Forest School Network, helping to shape the ongoing development of Forest School provision across the trust primary schools
- To plan, prepare and deliver a range of Forest School sessions with children from EYFS to KS2
- To liaise with staff prior to sessions to ensure plans are appropriate and all needs and expectations are met.
- Ensure Health & Safety requirements are met, including Risk Assessments which are continually checked and updated
- To supervise and support children with varying needs while delivering sessions.
- To create and maintain an engaging, fun and supportive environment, demonstrating flexibility in planning and running sessions in response to varying/changing needs of children.
- To ensure that all sessions are well prepared and risk assessed.
- To be aware of and comply with all school Policies and Procedures.
- To participate in training and other learning activities/meetings as required.
- To administer basic first aid as the need arises.
- To undertake all duties reasonably requested by the Senior Leadership Team.
- Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Other Duties:

- To comply with individual responsibilities, in accordance with the role, for health and safety within the workplace;

- To be a key part of the life of the school community, to support both the values, vision and ethos of school and the Trust, and encourage students to follow this example.

Personal Qualities and Attributes:

This position requires the following personal qualities and attributes:

- Enjoy working with primary aged children from a range of backgrounds and commitment to supporting their physical, social and emotional development through Forest School activities.
- Commitment to continued professional and personal development.
- Professional credibility & commitment to equal opportunities and valuing diversity.
- Punctual and organised (can organise own workload and that of support staff/volunteers).
- Ability to contribute towards school and the Trust's vision and ethos. This position must enjoy completing their work in a professional and positive manner, relish solving problems and take pride in helping people;
- Ability to demonstrate academic ambition for all pupils; a genuine passion and belief in the potential of every pupil;
- Determination to improve standards and outcomes in non-selective education on the south-east Kent coast;
- Interest in playing a part, through education, in the re-generation of Folkestone;
- High ethical standards;
- Strong interpersonal, written and oral communication skills;
- Motivation to improve standards and achieve excellence;
- Ability to demonstrate honesty and integrity;
- Excellent organisational skills;
- Ability to work collaboratively with partner schools in the Trust and beyond;
- Ability to communicate effectively, professionally and in a friendly manner with colleagues, pupils, and parents and external agencies;
- To be an ambassador for school in dealing with external persons, and to be an admired and respected member of the team by internal colleagues and pupils;
- To enjoy helping others and be able to resolve any issues in a professional, calm and measured manner.

Qualifications:

- Level 3 Forest Leader accreditation, or evidence of working towards this qualification
- Up to date Outdoor First Aid and Food Safety qualification (this can be completed upon appointment)

Experience:

- Experience of working in a Forest School setting.
- Experience of working with groups of children at different stages of development.
- Recent and significant experience in leading Forest School/outdoor education sessions with children of a range of ages.
- Proven ability to plan and deliver environmental education based activities to a wide age range of children.

Skills and Abilities:

This position requires the following personal qualities and attributes:

- Excellent verbal, communication and interpersonal skills in order to communicate effectively with children, families and colleagues.
- Ability to work effectively on own initiative as well as within a team.

- A flexible and proactive work ethic and a positive attitude.
- Skilled and knowledgeable in a range of age-appropriate outdoor activities including games and crafts, and able to share skills in line with good practice, policies and procedures.
- A good understanding of child development.
- Knowledge of current statutory and regulatory guidelines related to outdoor learning and education.
- Understanding of Child Protection & Safeguarding.

All job descriptions may, following consultation with you, be subject to change to reflect or anticipate changes in the job, which are commensurate with the salary and job title.

Employees are expected to comply with any reasonable request from the Principal or the Senior Leadership Team to undertake work of a similar level that is not specified in this job description. Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.

Turner Schools will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

Turner Expectations

Turner staff will ‘Walk the Turner Talk’. They will:

- **Speak and act with care:** Always show compassion and respect for children.
- **Act boldly:** Be ambitious for yourself and the children and young people we serve.
- **Learn from adversity:** Be evaluative, thoughtful and reflective.
- **Challenge convention:** Be curious, welcome difference and unfamiliar thinking.
- **Connect with others:** Support colleagues, parents and pupils to make a great team.
- **Use your voice:** Offer different views and ask questions.
- **Do what it takes:** Be relentless in pursuing the best for children.
- **Ask for support:** Be open and honest when plans go awry.
- **Don’t give up:** Be calm, resilient and measured when managing challenges.

Acceptance:

I confirm that I have received and understand the job description

Name.....

Signed.....

Dated.....

Line Manager.....

Signed.....

Dated.....