

Job Description: Sports Coach

School: Bromstone Primary School

Grade: KSC

Hours: 37 hours

Contract: Fixed Term

Responsible to: Head of School

Purpose of the Job:

To undertake the practical delivery of sports activities during PE classes / PPA cover and provide high quality and professional sports coaching to students.

Key duties and responsibilities:

1. To undertake the practical delivery of a variety of sport activities to students during PE classes and as PPA cover and during lunchtime and afternoon sessions, after school clubs and holiday activities
2. To plan, prepare and deliver specified sports / activities to individuals, small groups and/or classes modifying and adapting activities as necessary
3. To assess, record and report on attainment feeding back to the School's PE Leader or class teacher as appropriate
4. To encourage students to develop skills, knowledge and techniques and provide safe instruction in the use of specialist sporting equipment
5. To provide encouragement and constructive feedback to engage and motivate all students and encourage participation by students of all ability levels
6. To support class teachers with guidance / mentoring in the teaching of specific sports
7. To address any behaviour management / conduct issues which may arise in accordance with agreed school strategies
8. To liaise with the School's PE Leader to ensure activities reflect National Curriculum requirements
9. To liaise and work with the School's PE Leader to plan and facilitate sports events across the school and interschool competitions

10. To coordinate off site sporting activities and to supervise students undertaking such activities taking responsibility for their health, safety and wellbeing

11. To foster a culture of healthy living throughout the school by actively promoting sport / activities opportunities to students

12. To research, identify and source specialist equipment / resources and ensure sports equipment is securely stored and well maintained

13. To undertake administrative tasks associated with the delivery of activities including activity registers / consent forms / home – school liaison

14. To create a safe environment ensuring activities are delivered and students conduct themselves with regards to relevant health and safety requirements, safeguarding policies and expected standards of conduct.

In additional all members of the school community are expected to:

- Display a commitment to child protection and safeguarding. Report to the headteacher any behaviour by colleagues, parents and children which raises concern.
- Comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person

Person Specification: Sports Coach

The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

	CRITERIA
QUALIFICATIONS	Level 2 English and Maths (GCSE or equivalent) preferred Recognised Coaching Qualification (UKCC Level 2 Coaching Qualification or equivalent) in relevant sport Relevant CPD / additional training in specialist area(s) of coaching
EXPERIENCE	Proven experience in the planning, coordination and practical delivery of coaching in a range of sports Successful experience of engaging children / young people in sport
SKILLS AND ABILITIES	Positive communication and listening skills Positive behaviour management skills Ability to engage and motivate children / young people Sensitive and supportive approach Ability to plan and take personal responsibility for organising day to day workload Ability to work independently and proactively
KNOWLEDGE	Sound knowledge of a range of sports activities and specialist skills associated with these Knowledge of PE curriculum Knowledge of health and safety requirements / risk assessments for sports activities Knowledge of school safeguarding and child protection protocols

ADDITIONAL	Full clean driving licence for 12 months and ability to drive school mini bus (holder of D1 licence or successfully undertaken Passenger Carrying Vehicle Assessment) would be an advantage
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