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# Portal House School

Mrs R Bradley  
*Headteacher*



St. Margaret's-at-Cliffe,  
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Dear Applicant,

Following the retirement of the current longstanding Headteacher, it is my privilege to introduce you to our school. Portal House is an established school for pupils with Social, Emotional and Mental Health issues. I believe we are unique as we both offer a GCSE curriculum, as well as supporting the pupils to overcome their personal issues. Hybrid learning or online lessons are available for those pupils who find attending school more of a challenge.

The school, with a PAN of 80, is set in spacious grounds in St Margaret's at Cliffe near Dover, adjacent to the village primary school. The school had a Government PSI funded rebuild about ten years ago.

One of the school's assets is the people who make up the school community: the friendly, enthusiastic, dedicated staff whose members are supportive in providing a safe and encouraging environment which supports the pupils to achieve their potential and enter further education or employment as more confident individuals.

Governors are proud to be part of this community, supporting in every way we can.

Portal House School is now looking to appoint a new Headteacher to take the school to the next stage, addressing the Government's and Kent County Council's SEN agenda, whilst moving the school forward, maintaining the current ethos.

You will see that the Ofsted in January 2025 recognised the great work being undertaken in the school.

A Job Description and Person Specification are set out below. If you take the criteria listed as a whole, you will see that we are looking for somebody who understands the needs of pupils with SEMH, the challenges surrounding their difficulties, balanced with opportunities to ensure they attain grades, allowing those who are able to attend further education.

Please do take the opportunity to visit the school. Tours will be available on Friday 17<sup>th</sup> July and Friday 4<sup>th</sup> September at 9:30. Please contact the Office Manager at the school on 01304 853033 to make an appointment.

Applications will close on Monday 7<sup>th</sup> September 2026, with interviews on Thursday and Friday 24<sup>th</sup> and 25<sup>th</sup> September 2026.

Sincerely,

Tricia Sherling

Chair of Governors

Portal House



INVESTORS  
IN PEOPLE



