



St Joseph's Catholic Primary School

Ken
Catholic
Schools
Partnership



SEND TA 20 hours – Job Description

Candidates should be able demonstrate & provide evidence of the following in previous roles

Provide support to individual students or small groups of students with special educational needs, both inside and outside the classroom.

Assist classroom teachers in adapting lesson plans and resources to meet the needs of students with special educational needs and disability.

Support students with special educational needs and disability during break and lunch times, and during other activities such as school trips.

Work closely with parents, teachers, and other professionals involved in the care of students with special educational needs, developing learning plans, applying provisions and monitoring progress.

Maintain accurate records of student progress and behaviour, providing regular feedback to teachers and parents.

Play a lead pastoral role, supporting children in developing their social skills, self-esteem and independence.

Work with other professionals such as speech and language therapists, occupational therapists, and educational psychologists to provide a coordinated approach to meet the needs of students with special educational needs and disability.

Attend training and professional development opportunities to keep up-to-date with best practices and strategies for supporting students with special educational needs and disabilities.

Support the teacher in behaviour management and keeping pupils on task.

Maintain a professional and discreet attitude at all times ensuring strict confidentiality with regard to both pupils and staff within and outside of the school.

Understand and apply the school policies on teaching and learning, feedback, SEND and behaviour management.