

## JOB DESCRIPTION

**TITLE:** Class Teacher

**GRADE:** Main Pay Range

**HOURS:**  
Full Time

**REPORTS TO:**  
Headteacher / Assistant Headteacher

### MAIN PURPOSE OF THE JOB

The successful applicant will be an outstanding classroom practitioner, committed to delivering high-quality teaching and learning. They will carry out the full range of duties and responsibilities of a teacher, as set out in the *School Teachers' Pay and Conditions of Service* document, while upholding the school's vision, values, and strategic priorities, as well as the policies set by the governing body. In addition, the applicant will take a leadership role in a key subject area, driving improvement and innovation across the curriculum.

All teaching staff are expected to demonstrate a professional commitment to the ethos, policies, and practices of the school, and to model high standards of attendance, punctuality, and conduct.

### Key Responsibilities

- Be an excellent classroom practitioner, adapting teaching styles to suit all groups of learners.
- Develop an engaging and effective curriculum for pupils.
- Participate in the ongoing review and development of effective teaching and learning strategies.

### Other Responsibilities

- Share responsibility for promoting high standards of behaviour and attitudes.
- Contribute to planning and decision-making in all aspects of school life.
- Promote positive relationships among all staff (teaching and non-teaching), parents, governors, and the wider community.
- Support the vision, aims, ethos, and policies of the school, and promote high levels of achievement.
- Foster a school climate that encourages pupils' spiritual, moral, and cultural development.
- Support the design, implementation, and monitoring of the school's vision and development within the national and local context, taking sole responsibility for delegated aspects as appropriate.
- Contribute to the evaluation of the effectiveness of school policies and initiatives.
- Ensure parents and carers are well informed about the school curriculum, targets, children's attainment, and their role in the improvement process.

### Learning and Teaching – General

- Create classroom environments and use teaching practices that secure effective learning across the full curriculum.
- Provide a professional model of effective teaching, classroom organisation, display, and high standards of achievement, behaviour, and discipline.
- Take responsibility for the development and monitoring of assigned curriculum areas and whole-school initiatives.

## **The Curriculum**

- Contribute to the delivery of the curriculum across the school.
- Ensure that year group planning and information on the school's network system is regularly updated.
- Collaborate with staff to ensure the curriculum meets the needs of all pupils.

## **Promoting Effective Teaching and Raising Standards**

- Ensure that almost all pupils make rapid and sustained progress within the year group.
- Lead or contribute to effective planning across the year group.
- Analyse class data to inform planning and identify pupils for group or individual targeted teaching.
- Be fully acquainted with the school's data systems.

## **Personnel**

- Support professional development by:
  - Working alongside colleagues to observe teaching styles and share good practice.
  - Being familiar with school policies.
  - Attending weekly CPD (Continuing Professional Development) meetings.
  - Identifying areas of personal practice for further development.
- Be familiar with assessment arrangements within the year group.

## **Behaviour Management**

- Meet with parents to discuss and advise on issues related to their child's behaviour.
- Bring concerns regarding specific pupils with behavioural difficulties to the attention of the Assistant Headteacher.
- Monitor children with challenging behaviour in accordance with the School's Code of Practice.

## **Administration**

- Ensure that all data and information deadlines are met.

## **Other Duties**

- Undertake any other responsibilities deemed necessary to support pupil progress and achievement.

## **SAFEGUARDING RESPONSIBILITIES**

All members of the school community are expected to:

- Display a commitment to child protection and safeguarding. Report to the Headteacher any behaviour by colleagues, parents and children which raises concern.
- Comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.

*Jubilee Primary School is committed to creating a diverse workforce. We'll consider all qualified applicants for employment without regard to sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage or civil partnership.*