

Sports Technician

12 hours per week, £7,500 p.a. term-time only

September 2026

Sir Roger Manwood's School



A friendly and dynamic mixed grammar school in Kent where staff and students thrive.



Welcome

SRMS is a great place to work and teach – it is a friendly, dynamic school where both staff and students thrive because they are highly valued.

We are looking for an enthusiastic and passionate sports technician to support the work of the PE department

The successful candidate will show:

- Enthusiasm for working with 11-18 year old students.
- A demonstrable interest in sport and sports coaching
- A strong commitment to extra-curricular sports fixtures and clubs.



Why Sir Roger Manwood's School?

Founded in 1563, Sir Roger Manwood's School blends centuries of tradition with modern, forward-looking educational thinking. Our guiding principle, "Excellence in All", underpins everything we do – academically, pastorally and professionally.

A truly exceptional setting

Our school is located on a picturesque and expansive site, offering a calm, reflective atmosphere that supports learning, wellbeing and professional fulfilment.

A culture of academic ambition

Pupils at Manwood's are motivated, articulate and enthusiastic learners, who value ideas and intellectual challenge.

Supportive, professional staff community

Staff at Manwood's work within a warm, respectful and professional culture. Collaboration, mentorship and continuous development are central to our ethos.

An exciting time to join

With a renewed strategic focus on curriculum excellence, teaching and learning, and staff development, this is a superb moment to start teaching at Manwood's.

The Physical Education department

The Physical Education Department consists of 4 full time experienced PE specialists.

The Physical Education department is mutually supportive and based on strong teamwork and communication. The department share in the responsibility for the progress of all of the pupils in its care. Collaborative teaching practice and the sharing of best practice is commonplace.

Due to the highly qualified and dedicated staff in the department, academic results are good, with good progress made among pupils at both GCSE and A-level.

In Year 7 the subject is taught in mixed ability, mixed gender, groups. In Years 8 and 9 the subject sets students by ability and gender. The normal class size is 32. In Key Stage 3 pupils have 4 one-hour periods per fortnight. This is split into 2 hours of PE and 2 hours of Games lessons. The curriculum is based on the national curriculum with a focus on traditional sports and games.

At Key Stage 4, students undertake 1 hour of Games lessons per week within their own year group. Classes are set by ability.

For those who choose to study GCSE PE students follow the AQA specification and complete a combination of classroom lessons and practical lessons. The department is responsible for the assessment of pupils in their non-exam assessment.

The A level specification is OCR Physical Education. Students have 9 one-hour periods in Year 12 and Year 13. The three modules of the A-level course are currently taught by specialists in those areas. The A-level course is entirely classroom based with students required to collect their own NEA evidence for assessment by the department.

Sir Roger Manwood's School operates an extensive extracurricular program of after school clubs and fixtures. The department are committed to ensuring that this continues and as such dedicate a significant amount of time to this area of school life.



Job Description

Sir Roger Manwood's is committed to creating a diverse workforce. We will consider all qualified applicants for employment without regard to sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage or civil partnership.

Line of responsibility

The sports technician is directly responsible to the Head of Department on curriculum matters and the Head of Year for pastoral issues.

Job content

To assist with the smooth running of the department, facilitating safe practical sessions and administration support.. To help teachers and students with the aim of improving the learning experience. With regard to health & safety, to follow department guidelines

Core responsibilities

- Teach a one hour games lesson each day, in the afternoon.
- Carry out departmental administrative tasks, including social media, team sheets and coordinating events and fixtures.
- Liaise with colleagues from other schools to arrange fixtures.
- Assist PE staff with lesson preparation and setting up sports equipment.
- Maintain, check, and organise sports equipment.
- Support the delivery of PE coaching sessions and extra-curricular sports clubs and fixtures.
- Maintain, organise, and monitor PE equipment and storage areas to ensure safety and efficiency.
- Manage PE kit laundry.

The post holder may be required to perform any other reasonable tasks commensurate with a teaching post and in line with the school's terms and conditions.

This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so construed.

This job description is not necessarily a comprehensive definition of the post and may be subject to modification.

Person Specification	
<u>Essential Qualities</u>	<u>Desirable Qualities</u>
Educational Qualifications	
	<ul style="list-style-type: none"> · 5 GCSEs (or equivalent) at grade C or above, including Maths and English · A relevant and up-to-date first aid qualification
Skills, abilities and experience	
<ul style="list-style-type: none"> · Demonstrable interest in sport and coaching · The ability to offer a high level of professional support · Good communication skills · Excellent organisational skills · Flexibility and the ability to work calmly and quickly under pressure · Resourcefulness and the ability to multitask and prioritise. · Ability to work well as part of a team and also autonomously. 	<ul style="list-style-type: none"> · Previous experience in sports coaching · A commitment to and clear understanding of health and safety · Experience of first aid · Experience of working in an educational environment · Experience of working with teachers and teenage children · A commitment to personal and professional development
Personal Qualities	
<ul style="list-style-type: none"> · Prioritisation of competing priorities · Personal resilience in a busy workplace · Team player, supporting colleagues · Motivator of self and others · Common sense · A sense of humour and proportion · Discretion and confidentiality 	<ul style="list-style-type: none"> · An interest in the School, its purpose and ethos
Child protection	
<ul style="list-style-type: none"> · Commitment to the protection of children and young people. · Willingness to follow the School's Safeguarding procedures. 	



Sir Roger Manwood's
School,
Sandwich,
CT13 9JX