



Lunchtime Assistant

St Nicholas CE Primary Academy, New Romney

Start Date: September 2026

Salary: Aquila pay band A, £24735 FTE, £2827 Actual

Hours: 5 hours per week, term time only

Contract: Permanent

Job Introduction

We are seeking to appoint an enthusiastic, highly motivated and flexible Lunchtime Assistant to join our friendly, caring school community.

This is a wonderful opportunity to support children during one of the most important parts of their day. We are a welcoming, inclusive primary school with a strong sense of community and a commitment to nurturing every child.

About the Role

You will help supervise pupils while they eat their lunch and support positive, safe play on the playground during the lunch break. You will work under the supervision of the Deputy Headteacher and be part of a supportive team dedicated to children's wellbeing.

Key Responsibilities:

The successful candidate will make a positive difference to our pupils' day and contribute to our caring school ethos.

The successful candidate will:

- Be a well-organised, reliable and supportive team player
- Build positive, trusting relationships with children, showing patience, kindness and consistency
- Engage warmly with pupils to create a safe, happy and inclusive lunchtime environment
- Encourage positive behaviour, good manners and respect for others
- Support children's social development through play and interaction
- Be confident in supervising groups of children both indoors and outdoors
- Respond calmly and effectively to minor incidents and help children resolve disagreements
- Promote safe play and ensure children follow school expectations
- Communicate clearly and positively with pupils, staff and the wider school community
- Show initiative and be proactive in supporting both pupils and colleagues
- Demonstrate a commitment to safeguarding, wellbeing and inclusion

What we can offer:

- Kind, caring, hardworking and motivated children
- A friendly, supportive and committed staff team
- A positive working environment with a strong focus on staff wellbeing
- A school on an exciting journey of ongoing improvement and development
- Full commitment to professional development opportunities

Hours & Contract

- 5 hours per week, Monday to Friday
- Term time only
- Working hours will be confirmed but will fall between 11:30am and 1:00pm (1 hour per day)