



## Person Specification – Teaching Assistant (Pre-Prep)

### Overview

St Michael's Prep School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. To be successful in this role you will need to be passionate about working with children and committed to providing excellent provision for all children.

### Essential Qualifications:

- Eligible to work in the UK
- Relevant Teaching Assistant qualifications NVQ3 or equivalent experience (applicants without experience may be considered but if applying without NVQ3 or equivalent qualification, the salary will be adjusted accordingly)
- Strong literacy and numeracy skills (GCSE passes in English and Maths)
- Computer literate

### Desirable Qualifications:

- Level 1 Safeguarding Training (this can be facilitated by the school if not already held)
- First Aid / Paediatric First Aid Certificate (this can be facilitated by the school if not already held)
- Food Hygiene Level 1 Qualification (this can be facilitated by the school if not already held)

### Essential Experience:

- Communicating, as part of a team, with children and parents
- Demonstrate proactive, organised approach to work
- Ability to form and maintain suitable relationships and personal boundaries with children and young people

### Desirable Experience:

- Experience of working with children in EYFS or KS1
- The ability to plan learning activities for individuals and small groups
- Experience of working with children with a range of emotional and behavioural difficulties
- Specialist curricular knowledge to support children's learning
- Knowledge of phonics teaching



### Personal attributes:

- A warm and encouraging manner with children
- Reliable
- Imagination, creativity and lots of energy
- Flexible approach to work
- Sympathetic with the Christian ethos and values of the School

