

## TONBRIDGE GRAMMAR SCHOOL ROLE PROFILE

Role Title:	Peripatetic Music Teacher
Role Holder:	
Line Managed By:	Subject Leader Music
Date:	
Hours of Work:	Service Agreement – tuition to be provided on days and hours agreed with the School during term time, for a maximum of 30 lessons per annum per student
Remuneration:	The Service Provider will be paid directly by charging the Parent or Carer of the student taught according to the Code of Practice and at the agreed lesson rate, published annually

### **Role Purpose**

To teach the chosen instrument to students to bring out the best in their abilities through identifying areas for development and implementing appropriate strategies to release their full potential.

### **Role:**

- To teach and deliver individual/small group music sessions and activities, ensuring effective learning takes place and students make excellent progress.
- To research good practice of innovative and successful teaching.
- To nurture a love of music and playing the chosen instrument.
- To prepare students for performances, examinations and auditions, as appropriate, or find other goals and ways of motivating them if not.
- To work with students to use music as a means of personal and social development.
- Plan and prepare engaging individual instrumental lessons, appropriate to the standard of the students allocated.
- To record attendance and progress using the School profile sheets or the digital equivalent.
- To record and plan student lessons using the student planner.
- To provide feedback and give advice on student performance and skills.
- To have up-to-date knowledge of and prepare students for instrumental examinations as appropriate.
- To adhere to Safeguarding protocols by ensuring that communication with students and parents is conducted in line with the School safeguarding procedures.
- To maintain up to date records of TGS owned instruments being used by students, in the signing out book in the Music Office.
- To complete necessary child protection training and participate fully in activities that ensure the School stays compliant with statutory child protection and safeguarding guidelines.
- Follow school procedures in the allocation and use of resources to support effective learning and teaching.

### **Knowledge & Skills:**

Peripatetic Music teachers should demonstrate knowledge and understanding of:

- the ISM Members Code of Conduct and Dignity at Work Code of Practice.
- instrumental examinations as appropriate
- all School policies (available via links within the Safeguarding Training for Peripatetic Teachers powerpoint), specifically:
  - Child Protection and Safeguarding Policy
  - SEND Policy
  - EAL Policy
  - TGS Equality Statement
  - Health and Safety issues as they relate to Music
  - TGS Staff Acceptable Use of ICT Statement

#### **Professional Standards**

- It is important to recognise that the professional standards expected of Tonbridge Grammar School teachers are extended to Peripatetic Music Teachers and should be maintained at all times. Peripatetic Music Teachers should recognise that they are role models for the students in many respects.
- Such professional standards would include:
  - Dress: staff are required to dress appropriately and appear clean and smart at all times
  - Punctuality: this is expected in all aspects of work
  - Duty of Care: keeping our students safe and always acting in the child's best interest
  - A position of trust, being seen to be demonstrably fair, even-handed, and consistent in dealing with students
  - Propriety and behaviour: all teachers are expected to adopt high standards of personal conduct
  - Taking good care of the fabric of the school
  - Being aware of and adhering to the Acceptable Use of ICT Statement when using the School network

#### **Personal Qualities**

##### **Self-awareness**

Emotional self-awareness  
Accurate self-assessment  
Self confidence

##### **Social Awareness**

Empathy  
Organisational awareness  
Service awareness

##### **Self-management**

Emotional self-control  
Transparency  
Adaptability  
Achievement orientation  
Initiative  
Optimism

##### **Relationship management**

Developing others  
Conflict management  
Teamwork and collaboration

Additional Notes

Whilst every effort has been made to outline the main responsibilities of the role each individual task undertaken may not be identified.

The school will endeavour to make any necessary reasonable adjustments to the role and the working environment to enable access for disabled applicants or continued engagement for any Service Provider who develops a disabling condition.

This role profile is current at the date shown but in consultation with you may be changed by the Head Teacher to reflect or anticipate changes in the role

Please sign and return one copy to the HR Officer.

Signed by Head Teacher.....

Signed by Post Holder.....