



# Job Description

## Class Teacher

### Job Details

**Salary:** Main/Upper Pay Scale

**Contract Type:** Permanent

**Reporting to:** Headteacher/Deputy Headteacher

Headteacher

Phase Leader

### Main Purpose of the Job

- To fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- To meet the expectations set out in the Teachers' Standards
- To provide high-quality teaching and learning for all pupils, ensuring all children achieve their full potential in a happy, safe, and supportive environment.
- To contribute to the wider life of the school and uphold our values and ethos.
- To work collaboratively with colleagues, parents, carers and the wider community.

### Main Duties & Accountabilities

#### Teaching and Learning

- Plan and deliver high-quality, engaging lessons that meet the needs of all learners in Key Stage 2
- Set clear learning objectives and provide feedback to ensure pupil progress
- Use a variety of teaching strategies and resources to inspire and challenge pupils
- Assess, record, and report on the development, progress, and attainment of pupils in line with school policy

#### School Organisation

- Contribute to the effective running of the school and support its aims, vision, and values
- Participate in staff meetings, training days, and other professional development opportunities
- Support the implementation of school policies and procedures

#### Strategy and Development

- Take part in whole-school initiatives and contribute to the school improvement plan
- Reflect on teaching practice and engage with current educational research
- Share expertise and ideas with colleagues to support school development

#### Health, Safety and Discipline

- Maintain a safe, orderly, and supportive learning environment
- Implement the school's behaviour policy consistently and fairly
- Be vigilant in safeguarding all pupils and follow procedures for reporting concerns

#### Personal Development

- Engage in continuous professional development (CPD) to improve teaching practice
- Take responsibility for personal wellbeing and work-life balance
- Actively seek feedback to inform personal growth

#### Working with Others

- Build positive relationships with pupils, staff, parents, and the wider school community
- Collaborate with colleagues to plan, assess, and moderate pupils' work
- Communicate effectively and professionally with parents and carers

#### Personal and Professional Conduct

- Uphold the Teachers' Standards and model professional behaviour at all times
- Demonstrate high expectations for all pupils and act as a positive role model
- Respect confidentiality and act with integrity

#### Safeguarding

- Follow school safeguarding policies and procedures at all times
- Undertake regular safeguarding training
- Be proactive in promoting the welfare of children and reporting any concerns immediately

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the Class Teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher.

## Person Specification

Criteria	Qualities
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Qualified Teacher Status (QTS)</li> <li>• Evidence of professional development relevant to KS2</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Experience of teaching within Key Stage 1 or 2 (either during training or as a qualified teacher)</li> <li>• Experience of planning, delivering and assessing lessons in line with the National Curriculum</li> </ul>
<b>Skills &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>• Good knowledge of the KS2 curriculum and assessment requirements</li> <li>• Effective classroom and behaviour management skills</li> <li>• Strong organisational, planning and time-management skills</li> <li>• Ability to use a range of teaching strategies to engage all learners</li> <li>• Good IT skills</li> </ul>
<b>Personal Qualities</b>	<ul style="list-style-type: none"> <li>• High expectations for all pupils and belief in bringing out the best in every child</li> <li>• Ability to reflect on own practice and manage own workload and personal development and prioritise effectively</li> <li>• Commitment to upholding and promoting the ethos and values of the school</li> <li>• Ability to build positive relationships with pupils, staff and parents/carers</li> <li>• A collaborative, solution-focused approach</li> <li>• Resilience, enthusiasm and a positive approach to challenges</li> <li>• Integrity, honesty, and confidentiality</li> <li>• Commitment to equality, diversity and inclusion</li> <li>• Commitment to safeguarding and promoting the welfare of children</li> </ul>

*This job description may be amended at any time in consultation with the postholder.*

Headteacher/line manager's signature:	
Date:	
Postholder's signature:	
Date:	