BROADWATER DOWN PRIMARY SCHOOL

JOB DESCRIPTION

CLASS TEACHER

Main purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

Duties and responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's vision and values
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach

Health, safety and discipline

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

Professional development

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Take part in the appraisal and professional development of others, where appropriate

Communication

- Communicate effectively and professionally with pupils, parents and carers

BROADWATER DOWN PRIMARY SCHOOL

JOB DESCRIPTION

CLASS TEACHER

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Management of staff and resources

- Direct and supervise support staff assigned to the class, and where appropriate, other teachers
- Contribute to the recruitment and professional development of other teachers and support staff if required
- Deploy delegated resources effectively, including other members of the team, finances, spaces and materials

Safeguarding

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
- Promote the safeguarding of all pupils in the school
- Add any other duties relevant to the role in your school

Other areas of responsibility

- If working within the Early Years provision class teachers will be expected to have or to be developing:
    - An in-depth understanding of the EYFS curriculum
    - Experience teaching in an EYFS provision
    - An understanding of the pastoral responsibilities of EYFS teachers
    - A commitment towards learning through play
- Non-ECT candidates would be expected to take some responsibilities championing an area of the curriculum or an element of school life.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

BROADWATER DOWN PRIMARY SCHOOL

JOB DESCRIPTION

CLASS TEACHER

Person specification

CRITERIA	QUALITIES
Qualifications and training	• Qualified teacher status • Degree • Successful primary teaching experience (Early Career Teachers will be considered for this position as long as they are on track to pass ITT)
Skills and knowledge	• Knowledge of the National Curriculum • Knowledge of effective teaching and learning strategies • A good understanding of how children learn • Ability to adapt teaching to meet a wide range of pupil needs • Ability to build effective working relationships with pupils • Knowledge of guidance and requirements around safeguarding children • Knowledge of effective positive behaviour management strategies • Good ICT skills, particularly using ICT to support learning
Personal qualities	• A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school • High expectations for children's attainment and progress • Ability to work under pressure and prioritise effectively • Commitment to maintaining confidentiality at all times • Commitment to safeguarding and equality • A love of learning and a desire to make learning processes as meaningful as possible for our pupils • Some understanding of and commitment to the principles of nurture • Positivity and flexibility with the children and with the team • The ability to self-reflect and constructively evaluate practices and processes