



Flourish Together Federation

Job Description: Cognition and Learning Teaching Assistant

Contract Type: Part-Time, Term-Time Only

Salary Range: Kent Range A

Responsible to: Inclusion Leader/Head of School

Location: Based at either High Halden or Woodchurch CEP School (not required to work across schools, but may attend joint training and professional development sessions)

Working under the guidance of the Inclusion Leader and Class Teacher, you will support pupils both within the classroom and through tailored interventions outside the main teaching space. You will play a key role in enabling children to access learning by developing bespoke strategies and interventions that support cognitive processing, focus, and confidence across the curriculum.

Key Responsibilities

Supporting Pupils

- Provide targeted support to individual pupils or small groups with Cognition and Learning needs, ensuring their safety, inclusion, and access to learning.
- Deliver structured and engaging interventions, including:
 - Speech and language therapies
 - Dyslexia screening and support
 - Pre-teaching and precision teaching
 - Clicker and typing interventions
- Use play and games to make learning fun and interactive, increasing engagement and motivation.
- Provide pupils with personalised resources (e.g. coloured overlays, pencil grips) to reduce barriers to learning.
- Use technology and educational apps to support learning, memory, and independence.
- Adjust the learning environment to minimise distractions and meet sensory or emotional needs.

- Use manipulatives, visual aids, and consistent strategies across the school to support understanding and retention.
- Break tasks into smaller, manageable steps, ensuring clarity and structure for pupils.
- Provide additional time, scaffolding, and encouragement to help pupils complete tasks successfully.
- Promote self-esteem, independence, and social interaction using a nurture- and trauma-informed approach.

Supporting Named Pupils

- Work closely with a number of named pupils under the direction of the SENCO and class teacher to meet specific learning and emotional needs.
- Build a positive and supportive relationship to foster trust, confidence, and emotional regulation.
- Use emotion coaching and nurturing principles to support wellbeing and promote resilience.
- Observe and report on progress, behaviour, and engagement, contributing to reviews and next steps.

Supporting the Teacher and Inclusion Team

- Provide feedback on pupil progress and participation in interventions and class activities.
- Assist in developing and adapting bespoke resources and templates that meet individual learning needs.
- Prepare and maintain a structured, inclusive, and resource-rich environment.
- Maintain records as requested and support with routine administrative tasks.
- Contribute to meetings, reviews, and provision mapping alongside the SENCO and other professionals.

High Halden CEP School
Church Hill
High Halden
Kent
TN26 3JB
01233 850285



Woodchurch CEP School
Bethersden Road
Woodchurch
Kent
TN26 3QJ
01233 860232

Wider School Support

- Supervise pupils during non-lesson times (e.g. break, lunch, school arrival/dismissal).
- Participate in off-site activities, providing support as needed to ensure access and inclusion.
- Attend relevant training and development opportunities to enhance your skills and stay up to date with best practices.

Safeguarding Statement

The Flourish Together Federation is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. All posts are subject to an enhanced DBS check and satisfactory references.

Person Specification: Cognition and Learning TA

Criteria	Essential	Desirable
Qualifications and Training	<p>Commitment to ongoing professional development</p> <p>GCSE English and Maths (Grade C/4 or above) or equivalent</p>	<p>Interest in or experience with dyslexia screening and speech and language therapies.</p> <p>Paediatric First Aid qualification</p>
Experience	<p>Experience of working with primary-aged children in a school setting</p> <p>Experience supporting teaching and learning within the classroom</p> <p>Experience supporting pupils with Cognition and Learning needs, either in a 1:1 or small group setting.</p>	<p>Experience working within a Church or faith school context</p> <p>Experience supporting pupils with SEND and additional needs.</p>
Knowledge and Understanding	<p>Experience supporting pupils with Cognition and Learning needs, either in a 1:1 or small group setting.</p> <p>Understanding of safeguarding and child protection responsibilities</p> <p>Knowledge of structured interventions such as pre-teaching, precision teaching, or typing interventions (e.g., Clicker).</p>	<p>Understanding of inclusive practice and adapting learning to meet pupil needs</p> <p>Understanding of how to use technology, educational apps, and visual aids to support memory and independence.</p> <p>Familiarity with using manipulatives and personalized resources (e.g., pencil grips, coloured overlays) to reduce learning barriers.</p>
Skills and Abilities	<p>Ability to break complex tasks into smaller, manageable steps for pupils.</p> <p>Skill in developing and adapting bespoke resources and templates to meet individual learning needs.</p> <p>Ability to work independently and use initiative appropriately</p>	<p>Ability to use "emotion coaching" to support pupil wellbeing and resilience.</p>

High Halden CEP School
Church Hill
High Halden
Kent
TN26 3JB
01233 850285



Woodchurch CEP School
Bethersden Road
Woodchurch
Kent
TN26 3QJ
01233 860232

<p>Personal Qualities</p>	<p>Reliable, adaptable and resilient.</p> <p>High expectations for pupil achievement, behaviour and wellbeing</p> <p>Positive, professional and collaborative attitude.</p> <p>Patient, caring and fully committed to our school's vision and values.</p> <p>Capable of building positive and supportive relationships with pupils to foster trust, confidence, and emotional regulation.</p>	
---------------------------	---	--