



Person Specification: Teaching Support Assistant

School: Westmeads Community Infant School

Responsible to: Line manager

Qualifications and Training

1. Level 3 Early Years qualification (or equivalent).
2. Good standard of literacy and numeracy (e.g. GCSE English and Maths or equivalent).
3. Evidence of ongoing professional development and willingness to undertake further training.

Experience

1. Experience of working with young children in an educational or early years setting.
2. Experience of supporting children's learning, social, emotional and physical development.
3. Experience of working effectively as part of a team.

Knowledge and Skills

1. Understanding of early childhood development and strategies to support learning.
2. Knowledge of safeguarding and child protection procedures.
3. Ability to follow teacher guidance to implement planned learning activities.
4. Good communication and interpersonal skills with pupils, staff and parents.
5. Ability to use ICT to support learning and maintain records.

Personal Qualities

1. A caring, patient and positive approach to supporting children.
2. Ability to build positive relationships and act as a role model.
3. Flexible, reliable and able to use initiative within agreed boundaries.
4. Commitment to equal opportunities, inclusion and the school's values.

Desirable

1. Experience supporting children with Special Educational Needs (SEN).
2. Knowledge of interventions and strategies to support additional needs.
3. First Aid training.
4. Experience contributing to assessment and reporting processes.

Safeguarding

To follow the school's policy and procedure for Child Protection and Safeguarding, reporting any concerns immediately to the Designated Safeguarding Leads (DSL).

This job description describes in general terms the normal duties which the post holder will be expected to undertake. However, the job description or the duties contained therein may vary



or be amended from time to time without changing the level of responsibility associated with this post.