

## BROOMHILL BANK SCHOOL TEACHER

### JOB DESCRIPTION

**JOB TITLE:** Teacher of Physical Education

**REPORTING TO:** Head of PE

**PRIMARY PLACE OF WORK:** Broomhill Bank School – Hextable

**SALARY RANGE:** As per Teachers' Terms and Conditions

**EFFECTIVE DATE OF JOB DESCRIPTION:** 1 May 2026

**DIRECTED HOURS:** As per the school's 1265 hours document

<b>1</b>	<b>GENERAL DUTIES</b>
	The duties outlined in this job description are in addition to those covered by the latest <i>School Teachers' Pay and Conditions Document</i> , having due regard to the requirements of the National Curriculum, the school's aims, objectives and schemes of work, and any policies of the governing body. It may be modified by the Headteacher, with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title. Teachers may be required to teach at Tunbridge Wells or Hextable site.
<b>2</b>	<b>LEARNING AND TEACHING</b>
2.1	Work within the Code of Practice relating to Special Educational Needs
2.2	Establish effective assessment for learning and curriculum personalisation in day-to-day teaching
2.3	Lead by example as a teacher, achieving high standards of pupil attainment, behaviour and motivation through effective teaching
2.4	Enable students to identify their own learning needs and to set and evaluate their own ongoing targets for improvement.
2.5	Plan, deliver and assess work within agreed time spans; keep records and report progress against set targets and submit information to key stakeholders, and school assessment systems
2.6	Liaise with colleagues to deliver units of work in a collaborative way
2.7	Motivate, support and learn from colleagues to mutually enhance teaching repertoires, and develop innovative practice
2.8	Monitor and evaluate the quality of own teaching and learning via such means as peer observation, work scrutiny, pupil progress meetings and subject level moderation
2.9	Liaise with parents and attend associated meetings to discuss progress made in learning and personal, social and emotional development
2.10	Supervise, monitor and liaise with Teaching Assistants and Higher-Level Teaching Assistants, relevant to own responsibilities
<b>3</b>	<b>SUBJECT LEADERSHIP RESPONSIBILITIES</b>
3.1	Monitor the schemes of work and planning/teaching of PE throughout school, via lesson observation, scrutiny of students' work, endorsement of planning and assessment sheets etc.
3.2	Monitor and ensure that Assessment for Learning is used as relevant in PE via pupil progress meetings, subject level moderation etc, and liaise with the DHT/Assessment Manager to ensure that pupils consistently make good progress bring about improvement.
3.3	Promote a curriculum for PE which challenges learners of all abilities to achieve high standards, including national accreditation such as Entry Level and GCSE, where achievable.
3.4	Update own and colleagues' knowledge of statutory changes, new initiatives etc in PE.

3.5	Attend relevant training and ensure the main points are cascaded, to support colleagues in identifying and pursuing their PE subject training needs.
3.6	Develop PE subject resources as needs are identified, keeping within the confines of the school budget, and monitor the availability, storage and use of these.
3.7	Monitor health and safety issues relating to PE, issue and uphold policies relating to health and safety in the subject and liaise with the Site Manager/colleagues as necessary.
3.8	Oversee the management of the display areas for PE throughout school.
3.9	Contribute to the planning and implementation of Foundation Learning, Topic, Theme days and weeks, and other personalised activities in relation to PE
3.10	Update subject policies when required and ensure procedures are followed
3.11	Collaborate with other schools, and the local community as a means of sharing good practice.
3.12	Be accessible and report back to parents, Governors, Senior Leaders, KCC representatives, and OfSTED inspectors, as required
<b>4</b>	<b>STANDARDS AND QUALITY ASSURANCE</b>
4.1	Support the aims and ethos of the school.
4.2	Set a very good example in terms of punctuality, attendance and appropriate dress code
4.3	Attend and participate in 'special' school events and student performances
4.4	Uphold the school's behaviour code, school rules and uniform regulations.
4.5	Participate in staff training with commitment to own Continuous Professional Development, particularly in relation to meeting statutory requirements for PE.
4.6	Attend team and other school meetings.
4.7	Develop links and collaborate with other key stakeholders including Governors, the Local Authority, other schools and the local community.



<b>5</b>	<b>OTHER DUTIES AND RESPONSIBILITIES</b>
5.1	Share in the corporate responsibility for the well-being and discipline of all students.
5.2	Follow the school procedures for behaviour management
5.3	General involvement in the efficient day-to-day running of the school
5.4	Coach for teachers and/or teaching assistants
5.5	Keyworker responsibilities
5.6	Carry out any other duties as may reasonably be requested by the Headteacher or Governing Body

***The governors are committed to safeguarding and promoting the welfare of children and the successful candidate will therefore be subject to an Enhanced Check with the Disclosure Barring Service.***

***Broomhill Bank School recognises diversity and welcomes applications from anyone with relevant qualifications and knowledge.***

