



St Peter's Methodist Primary School  
SENCo  
Person Specification



	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<b>Qualifications Experience</b>	<ul style="list-style-type: none"> <li>• A qualified, inspirational, experienced and highly effective teacher</li> <li>• At least 3 years of recent teaching experience</li> <li>• Experience of working with children with SEN</li> <li>• Up to date with Special Educational Needs Code and Inclusion developments, policies and procedure</li> <li>• A confident leader and able to organise a dedicated team of support staff</li> <li>• Confident in their understanding of strategies for removing barriers to learning through their classroom practice and quality first teaching</li> <li>• Experienced in creating Individual Provision Plans, holding termly meetings with parents, annual review meetings and transition meetings</li> </ul>	<p>National Award for Special Educational Needs Coordinators or has a desire to undertake this within their first year</p> <ul style="list-style-type: none"> <li>• Evidence of, and commitment to continuous professional development</li> <li>• Teaching across the whole primary age range</li> <li>• Proven experience of working in partnership with parents</li> <li>• Experience of successful high needs funding applications</li> <li>• Experienced in writing successful Education Health Care Plans</li> <li>• Experience of being a Designated Safeguarding Lead</li> </ul>
<b>Skills and knowledge</b>	<ul style="list-style-type: none"> <li>• A good knowledge of the National Curriculum</li> <li>• Sound knowledge of the SEND Code of Practice</li> <li>• Knowledge of effective teaching and learning strategies and the range of interventions available</li> <li>• Ability to build effective working relationships with pupils, parents and staff</li> <li>• Model a culture of excellence while promoting a collaborative and caring atmosphere</li> <li>• Knowledge of effective behaviour management strategies</li> <li>• Good ICT skills, particularly using ICT to support</li> </ul>	<p>Experience of working as part of a Senior Leadership Team</p>



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	<p>learning</p> <ul style="list-style-type: none"> <li>• High quality interpersonal skills that provide a range of strategies for effective people management</li> <li>• Lead professional development through example and support, and co-ordinate the provision of high - quality professional development by methods such as coaching, drawing on other sources of expertise as necessary</li> <li>• To have good working knowledge of relevant policies and procedures relating to child protection, health, safety, security, equal opportunities and confidentiality</li> <li>• Ability to create and maintain positive relationships with children, parents, teachers and TAs</li> <li>• Be flexible and able to contribute to and work as part of a team having strong collaboration skills to motivate, nurture, support teachers, parents and pupils</li> <li>• Excellent at communication (both orally and written) and organisational skills</li> <li>• Ability to promote the school's aims and values positively and use effective strategies to monitor motivation and morale</li> <li>• Ability to use a high level of emotional intelligence to effectively lead a team of TAs</li> <li>• Be a keen promoter of wellbeing for pupils and staff</li> </ul>	
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<p><b>Personal Qualities</b></p>	<p>Has a desire to work closely as a member of a team of staff in working towards the strategic vision of the school</p> <ul style="list-style-type: none"> <li>• Well organised and can use initiative</li> <li>• Is energetic, enthusiastic displaying a passion for their work and committed to the role</li> <li>• Is approachable, adaptable and flexible</li> </ul>	<p>Appreciation for the school's Christian ethos</p>
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	<ul style="list-style-type: none"><li>• A level of commitment to the whole life of the school</li><li>• A commitment to safeguarding and promoting the welfare of children</li><li>• Patient and calm</li><li>• Good time keeping and time management</li><li>• Good sense of humour</li></ul>	
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