



Teacher Job Description

Job Title: Class Teacher
Responsible to: Head Teacher
Pay Scale: Main Pay Scale / Upper Pay Scale (depending on experience)

School Ethos

All stakeholders at Bishops Down Primary School ASPIRE to exemplify the following values:

Achievement *in personal goals and academic attainment*

Self-belief, *to be confident in different situations*

Perseverance, *to be resilient in times of change*

Independence, *to be a life- long learner*

Respect *for each other and the world around them*

Equality *for all*

Together with the Teacher Standards, these values are the foundation of every job description.

Job Purpose:

Teachers make the education of their pupils their first concern and are accountable for achieving the highest possible standards in work and conduct. Teachers act with honesty and integrity; have strong subject knowledge, keep their knowledge and skills as teachers up-to-date and are self-critical; forge positive professional relationships; and work with parents in the best interests of their pupils.

Teachers carry out such other duties as are reasonably assigned by the Head teacher. They provide leadership in the classroom for support staff (teaching partners) and they model the school's values each day.

Duties

The duties outlined in this job description are in addition to those covered by the latest Teachers Standards and School Teachers' Pay and Conditions Document. It may be modified by the Head of School to reflect or anticipate changes in the job, commensurate with the salary and job title.

Teaching and Learning

1. To teach to the standard according to the schools' criteria for appraisal pay and progression document.
2. To plan and teach well-structured, Quality First Teaching lessons which inspire, motivate and challenge all pupils in line with the Curriculum.
3. To follow the school's policies and systems for teaching and learning to provide consistency.
4. To promote a love of learning and intellectual curiosity.
5. Adapt teaching to respond to the strengths and needs of all pupils.
6. Manage behaviour effectively to ensure a good and safe learning environment.
7. Demonstrate good subject and curriculum knowledge.
8. To be proactive in enhancing and improving own teaching skills.
9. To be accountable for pupils' progress, attainment and outcomes.
10. To reflect on own practice and teaching style.
11. Liaise with other schools to ensure continuity of support and learning when transferring pupils.
12. Follow and adhere to the school's agreed non-negotiable information as set out in the Staff Handbook.

Recording and Assessment

1. Set targets for raising achievement among pupils.
2. Know and understand how to assess the relevant subject and curriculum areas.
3. Make use of formative and summative assessment to secure pupils' progress.
4. Analyse and prepare data analysis in enable discussion during pupil progress meetings.
5. Give pupils regular feedback, both orally and through accurate marking, and give pupils time daily to respond to the feedback. Both formative and summative assessment is used to inform planning.

Personal and Professional Conduct

In regard to yourself:

- Set a good example in terms of dress, conduct, punctuality and attendance in line with the Code of Conduct.
- Deploy support staff (teaching partners) effectively.
- Communicate respectfully and effectively with parents, including regard to pupils' progress, achievements and pastoral information.
- Attend and contribute to staff meetings.
- Commit to own professional development through school-based research projects.
- Retain a positive attitude towards the role and where issues arise, discuss with the Key Stage Lead, Deputy Head teacher or Head teacher to enable the issue to be resolved.
- Model positivity towards others and support team members in overcoming issues and difficulties that may arise.
- Show tolerance of and respect for the rights of others
- Ensure that personal beliefs are not expressed in ways which exploit pupils' vulnerability or might lead them to break the law.

In regard to pupils:

- Treat pupils with dignity, building relationships rooted in mutual respect, and at all times observing proper boundaries appropriate to a teacher's professional position
- Have a regard for the need to safeguard pupils' well-being, in accordance with statutory provisions

In regard to the school:

- Support and make a positive contribution to the aims and ethos of the school
- Uphold the school's policies and uniform regulations.
- Adhere to all school policies, including code of conduct.
- In relation to the School Improvement Plan, to carry out all duties and actions allocated specifically to you to the best of your ability.
- Uphold the fundamental British values, including democracy, the rule of law, individual liberty and mutual respect, and tolerance of those with different faiths and beliefs
- Have an understanding of, and always act within, the statutory frameworks which set out your professional duties and responsibilities.

Agreement signatures:

Post holder..... Date.....2026

Head Teacher Date2026

Review Date:(following probation period)