

Foreland Fields School  
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**Headteacher: Adrian Mount**

## Midday Meals Supervisor – Person Specification

The person specification shows the abilities and skills you will need to carry out the duties in the job description. Short listing is carried out on the basis of how well you meet the requirements of the person specification. You should mention any experience you have had which shows how you could meet these requirements when you fill in your application form.

1. Experience of working with pupils and the ability to relate well to them
2. The ability to organise and supervise simple games for groups of pupils and to contribute ideas to further develop the play opportunities for the pupils during the lunch time break.
3. The ability to be patient and remain calm in challenging situations.
4. A willingness to undergo relevant training, as required, in order to develop further in the role.
5. The ability to communicate effectively with pupils, other school and contract staff (e.g. catering staff)
6. Ability to deal with minor first aid and sickness (training can be arranged, if necessary)
7. An awareness and understanding of equal opportunity issues.
8. An awareness of and ability to maintain the confidential aspects of the job.
9. A willingness to promote and contribute to the happy atmosphere of the school.
10. To have a positive approach to problem solving.
11. An awareness of relevant school policies and procedures: e.g. Equal Opportunity, Behaviour Anti Bullying school rules, first aid, fire evacuation, Health & Safety and Child Protection

