

## Fortis Trust – Job Description

### POST TITLE

**Teacher**

### RESPONSIBLE TO

Senior Leadership Team  
Middle Leadership Team

### Main Purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document.
- Meet the expectations set out in the Teachers' Standards

### Duties and responsibilities

#### Teaching

- Plan and teach well-structured lessons to assigned classes, following the academy's intent, curriculum and schemes of work
- Assessment, monitor, record and report on the learning needs, progress and achievements of assigned students, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of students
- Set high expectations which inspire, motivate and challenge students
- Promote excellent progress and outcomes by students
- Demonstrate excellent subject and curriculum knowledge
- Participate in arrangements for preparing students for internal and external tests and assessments
- To be able to set appropriate remote support to students when unable to attend the academy
- To have pastoral responsibility for all students in form group?

#### Whole-academy organisation strategy and development

- Contribute to the development, implementation and evaluation of the academy's policies, practices and procedures, so as to support the academy's values and vision
- Make a positive contribution to the wider life and ethos of the academy
- Work with others on curriculum and student development to secure co-ordinated outcomes
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach
- Participate in research initiatives designed to improve the provision

#### Health, safety and discipline

- Promote the safety and wellbeing of students
- Maintain good order and discipline among students, managing behaviour effectively to ensure a good and safely learning environment

#### Professional development

- Take part in the academy's appraisal procedures
- Take part in further training and development in order to improve own teaching

- Where appropriate, take part in the appraisal and professional development of others
- Take part in training and development to ensure an up-to-date knowledge of SEN

**Communication**

- Communicate effectively with students, parents and carers, and colleagues

**Working with colleagues and other relevant professionals**

- Collaborate and work with colleagues and other relevant professionals within and beyond the academy
- Develop effective professional relationships with colleagues
- To regularly liaise with support staff/teaching assistants to share, plan and prepare for lessons?

**Personal and professional conduct**

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside the academy
- Have proper and professional regard for the ethos, policies and practices of the academy, maintain high standards of attendance and punctuality
- Understand and act within the statutory framework setting out their professional duties and responsibilities

**Other areas of responsibility**

- Have a good knowledge of the EHCP (Education, Health and Care Plan) for students in their care and implement strategies to fulfil the requirements

The teacher will be required to safeguard and promote the welfare of children and young people, and follow academy policies and the staff code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the Principal or line manager.