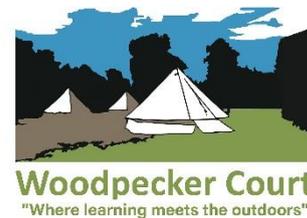


Construction/Functional skills Tutor



Job Description

| | |
|------------------------|--|
| Post: | Construction/Functional Skills Tutor |
| Location: | Woodpecker Court, Wigmore Lane, Eythorne, Kent, CT15 4BF |
| Responsible To: | Curriculum Lead |
| Job Purpose | <p>To deliver high-quality teaching and learning to pupils undertaking a Construction course up to level 2, as well as delivering functional skills in English and math's.</p> <p>The Construction Tutor will contribute to the wider aims and ethos of Woodpecker Court, ensuring all learners are supported to achieve their full potential.</p> |

Duties and responsibilities

Teaching

- Deliver engaging and effective lessons for the construction course up to level 2
- Teach and support the development of functional skills in English and maths to all relevant pupils
- Plan, prepare and assess lessons and coursework in line with curriculum requirements following the provision's plans and schemes of work,
- Monitor pupil progress and provide timely feedback to learners and relevant staff
- Maintain accurate records of progress and assessment
- Ensure a safe, positive and inclusive learning environment for all pupils
- Set high expectations which inspire, motivate and challenge students
- Support the wider school team in delivering high standards of safeguarding and care
- Liaise with parents, carers, and external agencies as required
- Participate in school meetings, training and CPD opportunities
- Promote Woodpecker Court values / ethos in all lessons

Whole-school organisation, strategy, and development

- Contribute to the development, implementation and evaluation of the school's policies, practices, and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and student development to secure coordinated outcomes
- Provide cover, in the unforeseen circumstance that another tutor is unable to teach
- Contribute to the Woodpecker Court community as required
- Attend meetings, including staff meetings, parents evenings, marketing events, courses and discussions both internal and external to the provision as directed, reporting back as appropriate.

Health, safety, and discipline

- Promote the safety and wellbeing of students
- Maintain good order and discipline among students consistently, managing behaviour effectively to ensure a good and safe learning environment
- Model good levels of consistent personal discipline

Professional development

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Where appropriate, take part in the appraisal and professional development of others

Communication

- Communicate effectively with students, parents and carers and local community

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies, and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Person specification

| CRITERIA | DESIRED QUALITIES |
|--------------------------------------|---|
| Qualifications and experience | <ul style="list-style-type: none">• Relevant teaching qualifications• GCSE qualifications to grade 4 / C or above including English and Maths• Experience working with students with diverse needs including SEND and SEMH.• Level 3 Construction qualification |
| Skills and knowledge | <ul style="list-style-type: none">• Strong understanding of safeguarding and behaviour management policies.• Knowledge of effective teaching and learning strategies• Ability to assess student needs and apply strategies to support learning and development and meet students needs.• Ability to build effective working relationships with students• Knowledge of effective behaviour management strategies• SEN knowledge and ability to deliver to SEN students• Ability to support students emotionally, socially, and academically.• Knowledge of ICT and its application in the curriculum. |
| Personal qualities | <ul style="list-style-type: none">• A commitment to getting the best outcomes for all students and promoting the ethos and values of the school• High expectations for children's attainment and progress• Ability to work under pressure and prioritise effectively• Empathetic, patient, and supportive in approach.• Reliable and punctual with a strong sense of responsibility.• Resilient and able to manage challenging situations calmly.• Commitment to maintaining confidentiality at all times• Commitment to safeguarding and equality• Committed to promoting the values and ethos of Woodpecker Court.• Professional conduct and integrity in all aspects of the role.• Team player with a collaborative mindset. |

Notes: This job description may be amended at any time in consultation with the postholder.