



SHEERNESS WEST

FEDERATION

JOB DESCRIPTION

JOB TITLE:	SRP Lead Teacher
REPORTING TO:	SENCO/Head of School
GRADE:	MPS/UPS + SEN Allowance (DOE)
SITE:	West Minster Primary School

MAIN DUTIES & RESPONSIBILITIES

The following list is typical of the level of duties which the postholder will be expected to perform. It is not necessarily exhaustive and other duties of a similar type and level may be required from time to time.

- To co-ordinate and manage the provision in line with the recommendations in the SEN Code of practice, and in liaison with the Headteacher, SENCo and Local Authority.
- To develop, plan and deliver the National Curriculum (suitably modified to take account of each child's special educational needs).
- To have a specialist knowledge in SLCN (Speech Language and Communication Needs) and ASD.
- To have a good understanding and experience of the early years framework.
- To have specialist knowledge of ASD.
- To provide advice and support to other teachers in the school working with SRP pupils, focusing on a whole school approach.
- To disseminate advice and information with regard to the educational implications of SLCNs, and provide appropriate strategic advice to staff working with pupils.
- To liaise with the mainstream staff to plan, monitor and evaluate the provision for each student.
- To raise awareness of staff and mainstream students of the main issues related to SLCNs.
- To ensure that programmes devised for children are in line with their needs as laid out in their EHCP and contribute towards the achievement of agreed outcomes.

- To assess progress towards meeting outcomes for each child and take appropriate action as a result of these assessments.
- To meet with parents/guardians to discuss their child's progress and take appropriate action as a result of these discussions.
- To keep abreast of new developments/initiatives in both special needs education and mainstream education.
- To provide reports to the Headteacher and governors on the development and progress of all pupils in the SRP.
- To work as a member of the school team, attend weekly staff meetings and training and be willing to accept an appropriate curriculum responsibility.
- Participate in the school's Performance Management and, in collaboration with the Senior Leadership Team, to be responsible for planning his/her own professional training and development and that of other SRP staff.
- Take responsibility for researching and applying knowledge of national legislation, regional policies and up to date research regarding children with Speech and Language needs and ASD, both within the provision and within the mainstream school
- Maintain a focus on the quality standards necessary to obtain external accreditation
- To coordinate the timetable and allocation of SRP TAs.
- To liaise and work in collaboration with a range of professionals.
- To organise, conduct and report on annual review meetings.
- To ensure the SRP operates in line with and meets the objectives of the KCC Service Level Agreement (SLA).
- To support student with SEN support and EHC Plans through delivering in-reach and/or out-reach activities.
- To be committed to undertake the level of training required for the post

PERSON SPECIFICATION - SRP LEAD TEACHER

Person Specification		Essential / Desirable
Qualifications		
QTS		E
Experience of professional development relevant to the role		E
SEN qualifications		E
A commitment to undertaking and completing the required training		E
Experience		
Excellent classroom practitioner with consistent record of delivering outstanding lessons		E
Experience with working with pupils with SEN		E
Experience in the use of performance data to track students' progress and monitor achievement		E
Evidence of contribution to whole school improvement		E
Evidence of providing professional development to teachers		D
Evidence of leading training sessions		D
Skills and abilities		
Excellent knowledge of classroom skills and Teachers Standards		E
Excellent understanding of the SEN Code of Practice		E
Excellent understanding of the Ofsted Framework and what constitutes effective teaching and learning		E
Positive pupil behaviour management skills		E
Effective team member and leader		E
Knowledge and Understanding		
Familiar with recent development in teaching and learning including strategies for raising achievement		E
Maintaining good records		E
Personal Attributes		
Resilient attitude and the ability to handle difficult situations		E
Ability to inspire trust and confidence		E
Ability to motivate and engage pupils and staff		E
An unshakable passion for inclusion		E
Good organisational skills		E
A positive and flexible approach		E
Ability to work as part of a team		E
Confidently delivers/presents to a variety of stakeholders		D