



Teaching Assistant 1:1 Support Job Description

Kent Scheme A 2026

Purpose of the Job:

We are seeking a caring, vigilant and committed Teaching Assistant to provide 1:1 support for a pupil with fragile bones, ensuring their safety, inclusion and access to learning throughout the school day, including lunchtime and OPAL (Outdoor Play and Learning) provision.

The successful candidate will work closely with the class teacher, SENCo and external professionals to support the pupil's learning, physical well-being and independence while carefully managing risk.

Key duties and responsibilities:

1. Provide 1:1 support for a pupil with physical/medical needs
2. Ensure the pupil's safety at all times, following agreed risk assessments and care plans
3. Support access to learning within the classroom and during transitions
4. Assist with safe movement and positioning as required
5. Provide direct supervision during lunchtimes, supporting safe participation in OPAL play
6. Enable inclusive access to outdoor play through reasonable adjustments and risk-benefit approaches
7. Monitor risk during unstructured times and intervene appropriately to prevent injury
8. Promote independence, confidence and positive peer relationships
9. Work effectively with teachers, SENCo, parents and external agencies
10. Maintain accurate records and report concerns in line with school procedures
11. Support pupils in social and emotional well-being, reporting problems to the teacher as appropriate
12. Support pupils in using basic ICT
13. Prepare and clear up learning environment and resources, including photocopying, filing and the display and presentation of pupils work and contribute to maintaining a safe environment.

Teaching Assistants in this role may also undertake some, or all, of the following:

1. Record basic pupil data
2. Support children's learning through play

3. Assist with escorting pupils on educational visits
4. Invigilate exams and tests
5. Assist with pupils' personal needs including toileting, hygiene, dressing and eating, as well as help with social, welfare and health matters, reporting problems to the teacher as appropriate. Physically assist pupils in activities (may involve lifting, where mobility is an issue)
6. Assist with pupils on therapy or care programmes, designed and supervised by a therapist / teacher
7. Provide emergency first aid if needed and with training be a designated first aider.

The Successful Candidate Will:

1. Be calm, patient and highly observant, particularly during unstructured times
2. Have experience supporting pupils with physical or medical needs (desirable)
3. Understand risk management and safeguarding responsibilities
4. Be confident in following detailed care plans and medical guidance
5. Be willing to undertake relevant training

We Offer:

1. A supportive and inclusive school environment
2. Appropriate induction and training, including medical and OPAL-related guidance
3. The opportunity to make a meaningful difference to a child's education

Person Specification: Teaching Assistant KSA

The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

	CRITERIA
QUALIFICATIONS	GCSE – English and Maths grade C or above Desirable -Level 1 or 2 Diploma (or equivalent) with proficient practical skills.
EXPERIENCE	Previous experienced of working with children
SKILLS AND ABILITIES	Numeracy and literacy skills Basic IT skills Have the ability to relate well to children and adults, understanding their needs and being able to respond accordingly. Good influencing skills to encourage pupils to interact with others and be socially responsible

KNOWLEDGE	Knowledge of policies and procedures relating to child protection, health, safety, security, equal opportunities and confidentiality
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Christ Church Junior School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Please note, this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the postholder will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.