



PRINCIPAL FIRST AIDER (4 Days per Week)

Hours: 08:00am – 04:00pm (Term-time only)

Salary: KS B - £25,126 FTE (£17,485.18 pro-rata)

Start Date: March 2026

This is a permanent position for 4 day per week Monday - Thursday.

The Norton Knatchbull School is seeking a calm, compassionate and organised individual to join our school as the Principal First Aider. The successful candidate will play a key role in supporting the health and wellbeing of our students and should be confident working independently.

First Aid at Work training will be provided, making this a great opportunity for someone looking to develop their skills in a school environment.

Key Responsibilities:

- Provide basic first aid to students and staff, contacting parents, next of kin, or emergency services as appropriate.
- Monitor and maintain the student Medical Room to ensure a safe and welcoming environment.
- Ensure healthcare plans are in place and reviewed for relevant students.
- Communicate medical, health, and wellbeing needs to relevant staff.
- Safely store and monitor student medication, ensuring it is in date and accessible when needed.
- Keep all first aiders informed of students with medical or wellbeing needs.
- Coordinate the administration of vaccinations, including managing letters and parental consent forms, and liaising with internal and external colleagues.

Deadline for applications: **9am – Friday 27th February 2026**

Interviews will take place as soon as possible thereafter.

We reserve the right to interview prior to this date depending on applications received.

NKS is committed to the continuing Professional Development and Equal Opportunities for all our staff. We support our employees in career development and respect initiative and ambition. As such we are committed to using Performance Management; formal and informal training; coaching and mentoring; and peer support to ensure the progression of our staff. In return we expect commitment and a desire to improve and excel from our colleagues. It is important for our students to understand and experience the strength and depth of a diverse community and we aim to create a culture that encourages and values diversity, and that appoints, rewards, and promotes staff

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THE NORTON
KNATCHBULL
SCHOOL

The Norton Knatchbull School,
Hythe Road, Ashford, Kent, TN24 0QJ
Headteacher: Mr. B. Greene, BA (Hons), NPQH

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based on merit. To show our commitment to this, the school has been awarded the Race Charter Mark.

We are committed to safeguarding and promoting the welfare of children and young people.
Only candidates that are shortlisted will be contacted.



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Academy Trust Registered Office: Hythe Road, Ashford, Kent, TN24 0QJ. Company number 07992899