



Job Description

Job Title:	Early Years Educator
Reference:	X00094 - MC
Reports to:	Nursery Manager
Responsible for:	No line management
Salary range:	Academy Banding £25,252 FTE
Contract:	Full time, term-time only

Main purpose of the role:		
Main duties:	<ul style="list-style-type: none">Develop and maintain a constructive and ongoing rapport with children and parentsCreate activities that are fun and educational for the childrenCollaborate with other teachers to ensure that the school fosters an environment that is inviting and nurturing for every childDeliver reports on potential concerns about students as to management as neededManage day-to-day classroom activities, including structured lessons, free play, toilet breaks, lunch time and rest time for studentsUndertake any other duties, which from time to time may be required and be relevant and commensurate with the role, as deemed necessary by the Principal or Nursery Manager	
	Essential	Desirable
Qualification	<ul style="list-style-type: none">Level 3 in Early Years.EYTS CertifiedEvidence of Continuing Professional Development relevant to the role	
Experience	<ul style="list-style-type: none">2+ years' experience working with children in a classroom settingStrong knowledge of EYFS Framework	
Skills	<ul style="list-style-type: none">The ability to provide appropriate levels of challenge so that pupils make good progress and achieve beyond their potentialAbility to secure high standards of behaviour by motivating, encouraging	



	<p>and engaging pupils</p> <ul style="list-style-type: none"> <input type="checkbox"/> Ability to develop in pupils the skills to work independently and collaboratively <input type="checkbox"/> Demonstrable ability to build effective working relationships with a range of colleagues and stakeholders, including parents/carers, teachers and external professionals <input type="checkbox"/> Demonstrable ability to communicate effectively in both oral and written form - for writing learning and support plans, reports on pupil/student progress, and training and guidance for staff <input type="checkbox"/> Creative and innovative <input type="checkbox"/> Excellent facilitation and presentation skills suitable up to and including senior managers <input type="checkbox"/> Data and IT literate with good IT skills <input type="checkbox"/> Excellent organisation and time-management skills - needed for prioritising and balancing a busy and varied workload <input type="checkbox"/> Empathy and emotional intelligence - in order to recognise and be sensitive to the needs of pupils/students and parents <input type="checkbox"/> Analytical and problem-solving skills - necessary for analysing school, local and national data and developing appropriate strategies and interventions
Qualities	<ul style="list-style-type: none"> <input type="checkbox"/> Caring and nurturing attitude towards children <input type="checkbox"/> Able to confidently liaise with senior colleagues including in formal settings <input type="checkbox"/> Confident in operating flexibly and pragmatically in the face of shifting expectations and pressures <input type="checkbox"/> Personal and professional authority and resilience <input type="checkbox"/> Able to credibly challenge established assumptions and ways of working and make a valuable contribution to influencing organisational culture <input type="checkbox"/> Empathetic, tactful and diplomatic <input type="checkbox"/> Solution focused, working collaboratively and collegially with colleagues and stakeholders

- Excellent inter-personal skills
- A willingness and ability to develop specialist knowledge and keep up to date with local and national policy and developments