

# Danecourt School

Candidate Information Pack



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### Welcome to Danecourt

At Danecourt our mission is to provide all children with a "stimulating learning environment where every individual is valued, respected, safe and successful".

The dedicated, enthusiastic and highly trained staff teams maintain high expectations of what each individual child is able to achieve, striving to ensure that they all achieve their maximum potential; celebrating difference and encouraging curiosity and creativity. All children receive a personalised curriculum tailored to meet their specific needs.

Staff work collaboratively with families and a range of other agencies in order to meet the children's needs and as a result, they make strong progress academically, emotionally and socially. The children's achievements are hugely valued and celebrated in a manner that is meaningful and appropriate for each pupil.

### Danecourt Values



# Danecourt Photo Gallery



# What the children say about Danecourt

"I like my teachers because when I find something hard they help me" Amelia "I like the teachers and learning too. I like everything"

Bobby

"Maths is good because I like counting and numbers" Hayden

"I like playing with my friends" Lexie



What the children say about Danecourt

"My favourite thing about school is school!" Kenny



"I like learning about maths and counting"

Olivia



"I like learning about dinosaurs. We made dinosaur fossils" Dylan



### Maritime Academy Trust

Maritime is a charitable education trust with schools across London and the South East and led by the CEO – Nick Osborne.

As an education charity, Maritime are fully committed to advancing education for the public benefit. It is our mission to empower our schools with the means to drive ever greater and more enjoyable outcomes for children.

This is done by seeking out the intersection between logic and magic; between the knowledge children need, the skills that will enable them to navigate a future world of work that doesn't exist yet, and a journey through education that will stick with them as they grow.

Our Maritime Entrepreneurial Curriculum brings this all together, weaving essential skills and knowledge into a thematic approach to learning that is embraced by all of our schools. It culminates with our Maritime Expeditions: child-led learning showcases that demonstrate how children have found solutions to real-world challenges.

Like our name suggests, Maritime draws on the heritage of our original Greenwich home. We are explorers and adventurers who believe that our community grows stronger the more people we meet and the more we learn from them. Our whole approach to what we do, our whole mindset, is that through strong collaboration we can most effectively spark innovation throughout our schools. Collaborate, Innovate, Educate.

We are very proud of how we work together, approaching everything through the lens of our Maritime Behaviours, the ways of working that build towards our vision and make it enjoyable to be a part of the team.

As an employee of the Maritime Academy Trust you can expect:

- a positive working environment
- national terms and conditions
- tailored programmes of CPD with cross trust development opportunities
- a generous package of staff benefits.

You can find out more information about Maritime Academy Trust on the <u>website</u>.

### Staff Benefits

The Maritime Academy Trust is able to provide our children with a phenomenal education because we employ the very best Teachers and Support Staff, who share our vision, values and behaviours. We want our employees to feel valued and offer a competitive package of benefits.

### Your Maritime Benefits

Trust

The Maritime Academy Trust is able to provide our children with a phenomenal education because we employ the very best Teachers and Support Staff, who share our vision, values and behaviours. We want our employees to feel valued and offer a competitive package of benefits.



### Application Guidance

Thank you for your interest in working with the Maritime Multi-Academy Trust. This Application Guidance has been developed to help you to compete your application. Please take a few minutes to read through the information before filling out the application form.

Your application will be your first point of contact with the Trust and the school you would like to work with. The content of your application will determine whether or not you will be invited to interview, therefore it is essential that you complete it as fully as possible. We will not make any assumptions about your abilities and do not take into account any previous applications.

CVs are not acceptable in the place of a completed application form and all candidates are required to address the criteria on the person specification for the post. However, you may submit a CV in addition to your completed application form.

#### **Personal Details**

Enter fully and clearly your name, address and telephone number(s) so that you can be easily contacted in the event that you are shortlisted to attend an interview.

#### **Employment**

State clearly your current or most recent employer's name and address. Include details of the post held and (if applicable) reason for leaving.

#### **Previous Employment**

Enter names and addresses of all previous employers, starting with the most recent. You can also include work experience placements, holiday jobs or voluntary work in which you have developed skills relevant to the job you are applying for. It is very important that you complete this section in chronological order, and detail accurately any gaps between employment and other activities.

#### **Education**

Provide full details of your education at secondary level and above along with details of degrees/diplomas and any other qualifications, including those that you are currently studying for. Make sure you give all the information required, including levels and grades of any examinations taken. If a required qualification has been specified for the role, make sure you give all the information required and levels of any examinations taken. You will be expected to provide documentary evidence if you are invited for an interview.

#### **Supporting Statement**

This section is very important. It gives you the opportunity to detail why you feel you are the best person for the job and why you are applying, and is the key information that is used for shortlisting. Before completing this section refer to the Job Description and Person Specification for the role.

### Application Guidance

Focus on how your skills, knowledge and experience meet each role requirement, detailed in the person specification giving specific examples. In completing this section you may refer to both paid and voluntary work and your experience within any school or any relevant experience outside work.

#### Referees

Provide the names, addresses and email addresses of two people who are willing and able to provide references in support of your application. One of these must be your current (or most recent) employer.

If you are an ECT We suggest you ask the Headteacher of your most recent placement and your university or college tutor, as they will be able to comment upon your teaching skills.

If you are not currently working with children but have done so in the past, the second referee should be the employer by whom you were most recently employed in work with children. Please note that family members, friends and relatives are not acceptable referees.

Referees will be asked about past disciplinary actions or allegations excluding those that were deemed to be unfounded, unsubstantiated or malicious when assessing your application.

If you are subsequently made a conditional offer of employment, further information may be sought about health and absences.

#### Eligibility to Work in the UK

If you are selected to attend for an interview you will be asked to provide documentary evidence of your right to work in the UK.

#### **Declarations**

If you are appointed, you will be required to complete an Enhanced Disclosure and Barring Service (DBS) application. The DBS will provide a report to you confirming whether you have any history of criminal convictions, including cautions and bind-overs.

All posts in schools are exempt from the Rehabilitation of Offenders Act 1974; this means you must declare all convictions, including those that would normally be regarded as 'spent'.

The existence of a criminal background does not automatically mean that you cannot be appointed but it may do so.

We need to know if you have a close relationship with and/or are related to any employee, governor or anyone else connected to the school, in order to ensure a fair selection process.

If you have a disability please provide details of any adjustments that you will require if shortlisted for an interview. Any details you provide regarding a disability will be dealt with sensitively and will only be disclosed to staff involved in the selection process when it is considered appropriate and necessary.

### Application Guidance

#### **Submitting Your Application Form**

Before submitting your application form ensure that you take time to read it through to check for any errors, gaps in employment history and fully completed referee contact details. You may find it useful to keep a copy of your submitted application form to refer to if you are short listed for the post you are applying for. Your completed application must be submitted before the specified closing date.

#### **Next Steps**

You will be notified as to whether you have been shortlisted to attend an interview. It is the policy of the Trust that feedback is not provided to candidates at the shortlisting stage

#### **Online Checks**

In line with KCSIE 2024 guidance, as part of the shortlisting process, the Trust reserves the right to conduct an online search on shortlisted candidates as part of our due diligence and to share any pertinent information found concerning a candidate's suitability to work with children with Hiring Managers to be discussed at interview stage

#### Safeguarding

It is an offence to apply for the role if the applicant is barred from engaging in regulated activity relevant to children. See our policy statement on the recruitment of ex-offenders

Maritime Academy Trust is committed to recruiting with care and safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

A copy of our recruitment of ex-offenders policy can be found here

A copy of the Maritime Child protection and safeguarding policy can be found here

If you are shortlisted you will be asked to complete a Criminal History declaration form.

#### **Privacy**

A copy of our privacy statement for job applicants can be found here

#### **Diversity**

Maritime Academy Trust embraces diversity and equal opportunity in a serious way. We are committed to building a team that represents a variety of backgrounds, perspectives and skills. The more inclusive we are, the better our work will be.

### Job Description

Job Title:	Early Years & Featherby Satellite Lead	
Grade:	MPS / UPS plus TLR	
School/Team:	Danecourt School	
Reporting To:	Deputy Headteacher	
Direct Reports:	Danecourt@Featherby staff (Teachers and support staff)	

#### **Purpose of Job**

To carry out the duties of a school teacher as set out by the class teacher job description and the school teachers' pay and conditions document.

To support, hold accountable, develop and lead the Early Years team in order to secure high quality teaching, the effective use of resources, and high standards of learning and achievement for all pupils in EYFS.

To be a member of the Extended Leadership Team and make a significant contribution to the strategic development and direction of the school.

#### Specific Responsibilities:

#### **Leadership Responsibilities**

- The EYFS Leader will work in partnership with the Leadership Team to secure Danecourt@Featherby's development and success, ensuring exceptional quality education for all its pupils and high standards of learning and achievement for all.
- The main responsibilities for this post are:
  - To lead and manage the phase team to provide exceptional quality learning for all children within a secure, happy and caring environment.
  - To support, develop and coach teaching and learning across EYFS, so that the school has a consistently good or better teaching
  - To lead and co-ordinate assessment across EYFS, maximising pupil and parental engagement
  - To liaise effectively with the senior leadership team (SLT) to ensure consistency of approach in teaching and learning and the highest quality of education for all its pupils.
  - To contribute to, and promote, the vision, culture and ethos of the academy.
  - To support day to day leadership in school

### Job Description

- To support staff to work collaboratively across all school sites.
- To work closely with the Assistant and Deputy Headteacher to develop and improve the Early Year and satellite provision.
- Maintain an ethos and provide educational vision and direction which secures outstanding teaching and learning which leads to outstanding outcomes for children in Early Years.
- Lead by example, providing inspiration and motivation to your teams. Embody for the pupils, staff, governors and parents the vision, purpose and leadership of learning in EYFS.
- Have high expectations of all pupils and staff.
- Think creatively and imaginatively to anticipate and solve problems and identify opportunities.
- Help develop a highly effective Early Years team through effective systems: organise and hold regular phase meetings to ensure good communication, consistency in practice and good pupil progress.
- Induct, support and monitor new staff within the Early Years.

#### **Class Teacher Overall Professional Responsibilities**

- To carry out the duties of a school teacher as set out in the Pay and Conditions Document and subject to any amendments due to government legislation. This includes any duties as may be reasonably directed by the Headteacher.
- To share the school's commitment to safeguarding and promoting the welfare of children and young people through demonstrating an understanding and complying with policies and procedures relating to child protection, equal opportunities, health and safety, security, confidentiality and data protection, reporting any concerns to the appropriate person, to maintain a safe and secure learning environment for pupils.
- Ensure inclusion and acceptance of all pupils within the learning environment in order to promote equal opportunities.
- To uphold the school's principles and policies which underpin good practice and the raising of standards.
- To demonstrate a thorough and up-to-date knowledge of the teaching of 4 to 11 year old pupils with severe and complex learning difficulties, taking account of any relevant wider curriculum developments.

### Job Description

- To consistently and effectively plan lessons and sequences of lessons to meet pupils' individual learning needs.
- Promote positive behaviour patterns, raise self-esteem and improve independent working in pupils to assist in their education and growth.
- To maintain behaviour in accordance with the rules and behaviour systems of the school.
- To consistently and effectively use information about prior attainment to set wellgrounded expectations for pupils and monitor progress to give clear and constructive feedback.
- To demonstrate that, as a result of the postholder's teaching, pupils achieve well relative to their prior attainment.
- Participate in training and other learning activities as required and attend relevant meetings in order to keep up to date with the latest learning environment management techniques and continue to develop professionally.
- To take responsibility for own professional development and use the outcomes to improve teaching and learning.
- To make an active contribution to the policies and aspirations of the school.

#### General

- To undertake any other work appropriate to the level and general nature of the post's duties.
- To undertake all duties with due regard to the provisions of health and safety regulations and legislation, the Trust's Equal Opportunities, Data Protection and statutory obligations in respect of safeguarding children.

# Person Specification

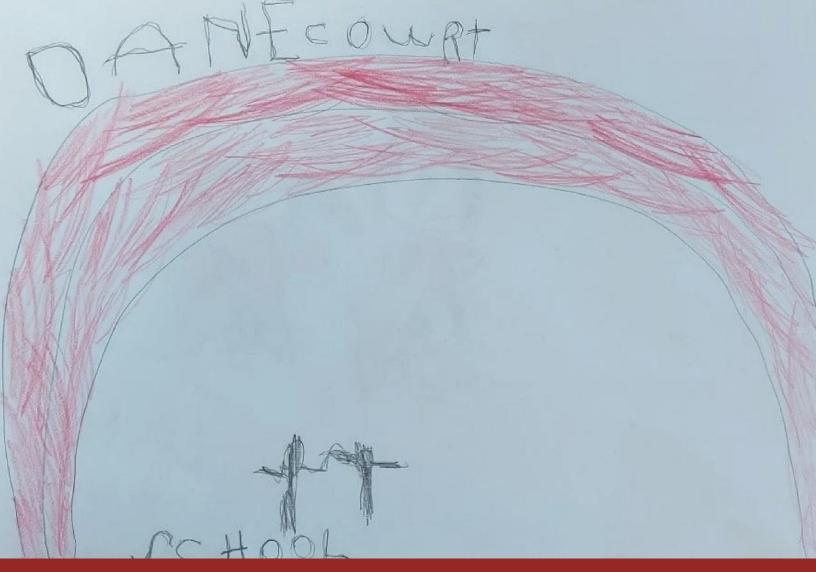
Job Title:	Early Years & Featherby Satellite Lead	
Grade:	MPS / UPS plus TLR	
Academy/Team:	Danecourt School	- 3

**Method of Assessment**: AF = Application Form, T = Test, P = Presentation, I = Interview **Shortlisting Criteria**: Essential criteria assessed via application form should be used to shortlist.

Criteria	Method of Assessment	Essential/ Desirable
Knowledge & Experience		
Degree	AF/I	E
QTS	AF/I	E
Early Years qualification	AF/I	E
Evidence of recent additional educational qualifications (e.g. NPQML)	AF/I	D
Experience of teaching with children with special educational needs.	AF/I	E
Extensive experience of working across the Early Years Foundation Stage	AF/I	E
Proven highly successful teaching experience in EYFS	AF/I	E
Leadership experience (leading a team or leading a wider-school initiative) in the primary phase	AF/I	E
Leadership experience within a school setting	AF/I	D
A thorough understanding of what constitutes high quality in EYFS educational provision, the characteristics of effective Early Years settings, and strategies for raising standards and outcomes for EYFS children	AF/I	E

# Person Specification

An extensive knowledge and understanding of how to promote pupils' spiritual, moral, social and cultural development and good behaviour through effective management and leadership	AF/I	E
Extensive experience of curriculum planning, implementation, assessing and recording.  Knowledge of statutory requirements for the end of	AF/I AF/I	E E
Early Years and have experience of working with these.  A commitment to continuous professional development.	AF/I	E
Confident skills in ICT  Evidence of successfully mentoring or coaching teachers and NQTs	AF/I	D D
General		
Commitment to the highest standards of child protection and safeguarding.	AF/I	E
Understanding of and commitment to the Trust's/School's equal opportunities policies and ability to put into practice in the context of this post.	AF/I	E
Understanding of and commitment to the Trust's obligations in respect of the General Data Protection Regulations (GDPR) 2018.	AF/I	E



### Contact Us



<u>@DanecourtSchool</u>



@Danecourt-School



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# Please apply online via the link below



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@MaritimeMAT



@MaritimeAcademyTrust



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