



CANDIDATE INFORMATION

DOCUMENTS TO BRING TO INTERVIEW

Candidates are asked to bring a range of documentation for the purposes of establishing identity and to aid any pre-employment checks, including right to work in the UK.

Please ensure that:

- You bring **original** documents only (no photocopies or online versions)
- All documents must be in your **current name**
- One must verify your **current address**
- One must include your **date of birth**
- One must include a **photo**
- You may need to provide additional eligibility documentation stated within the advert, (e.g. qualification certificates)

Checklist

Please provide ONE of the following:

Full Valid Passport	
Photocard Driving Licence	

And TWO of the following (at least one must include your current address – if two items contain your address, both addresses must be current and match):

UK Bank/Building Society Statement (dated within last 3 months)	
Credit Card statement at given address (dated within last 3 months)	
UK Birth Certificate (original version issued at the time of birth)	
Adoption Certificate (issued within 42 days of adoption order)	
Driving Licence (if not used above – photo card or paper version)	
Utility Bill sent to the candidate at the given address (dated within last 3 months)	
Council Tax Bill sent to the candidate at the given address (dated within the current tax year)	