

HIGH FIRS PRIMARY SCHOOL

Job Description - Cleaner

Overall Purpose Of The Job

To provide a comprehensive cleaning service to ensure a high standard of cleanliness/hygiene at all times.

Principal Accountabilities

General cleaning duties to the fixtures, fittings and internal fabric of the building which may include:

Emptying bins and removing waste to a designated area; mopping; sweeping; spray cleaning; machine scrubbing and drying buffing, suction cleaning; wall washing; window cleaning; dusting; damp wiping; washing; polishing; sanitary appliance cleaning (WC's, urinals, washhand-basins).

Specialist cleaning tasks which may include: -

Carpet cleaning; upholstery cleaning; removal of stains; chewing gum and graffiti, etc; stripping and dressing/sealing floors; de-scaling sanitary appliances.

Operation/use of domestic and industrial cleaning equipment and materials.

Keeping cleaning equipment and storage areas in a clean and safe condition.

Replenishing hygiene requisites and appropriate.

Informing designated person of faults, damage and vandalism or any issue that may restrict the cleaning progress.

Securing/closing internal doors and windows as appropriate.

Performing such other duties as reasonably correspond to the general character of the post and which are commensurate with its level of responsibility.

Duties may vary between term and non-term time.

Staff should be appropriately trained and activities comply with the terms of the Health and Safety at Work Act 1974. It is also necessary to ensure that the requirements of the Health and Safety at Work Act 1974 and local guidance circulars are fully complied with when undertaking any of the above duties.

General Information

The above principal accountabilities are not exhaustive and may vary without changing the character of the job or level of responsibility.

The Health and Safety etc. Act, 1974 and other associated legislation places responsibilities for Health and Safety on all employees. Therefore it is the potholder's responsibility to take reasonable care for Health and Safety and Welfare of him/herself and other employees in accordance with legislation.

The above duties may involve having access to information of a confidential nature which may be covered by the Data Protection Act, and by Part 1 of Schedule 12A to the Local Government Act, 1972. Confidentiality must be maintained at all times.

*Our school is committed to safeguarding and promoting the welfare of all our children.
All applicants will be asked to provide two referees and be subject to DBS checks.*