



Lunchtime Play Leader

Job Description

Hours of work – 11:50am – 1:10pm, Monday to Friday, Term-time only.

Rate of pay – Kent Scheme A

Job role: To supervise pupils during playtime, promoting positive behaviour, and leading organised games and activities to enhance their social and physical development ensuring the health and safety of the children is maintained at all times including: -

Playground duties

1. Supporting the safeguarding and welfare of children and young people within the school.
2. To be a positive role model for children by leading by example.
3. Playing/leading games and activities encouraging pupil participation in a varied programme of group play/games/activities; this includes taking the lead in setting up 'zones of activities' and ensuring these are led by others.
4. Engaging children in purposeful activity in order to enhance pupil well-being.
5. Encouraging positive interaction and play between pupils to promote inclusion and sharing.
6. Managing the behaviour of all children on the playground and as they move to and from the dining hall (when necessary).
7. Monitoring and guiding the behaviour of specific children as requested by senior staff; this includes reporting incidents of serious misbehaviour to the relevant staff member, in line with the school's Behaviour Policy
8. Setting out and putting away play equipment; this includes ensuring there are sufficient resources and that the quality and condition of resources are checked and stored appropriately.
9. Ensuring the children treat the equipment with respect; this includes making sure children tidy up resources accordingly.
10. Supervising the children in their classrooms if the weather prevents them from being outside.
11. Dealing with minor first aid incidents and seeking the assistance of trained first aiders, if necessary.

Agreed by: _____ Executive Headteacher Date: _____

Agreed by: _____ Job Holder Date: _____



Person Specification: Lunchtime Play Leader

The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

	CRITERIA
QUALIFICATIONS	• First Aid qualification would be an advantage.
EXPERIENCE	• Previous experience working with children would be an advantage.
SKILLS AND ABILITIES	• Ability to communicate with pupils e.g. to encourage and oversee play activities (as outlined in the Job Description). • Ability to recognise and deal with emergency situations. • May require knowledge to enable the post holder be responsible for the safe use of equipment.
KNOWLEDGE	• Requires knowledge of school procedures for supervision of pupils during lunchtime activities (as outlined in the Job Description).