

Long Mead Community Primary School



Job description: Pre-School Teacher

Responsible to: The Headteacher and SLT team

The Governors of Long Mead Community Primary School seek to appoint staff who will contribute positively to a culture of teamwork, collaboration and shared responsibility for high standards and performance in order to ensure the children at Long Mead receive the best possible opportunities they can.

Long Mead Community Primary School is committed to safeguarding and promoting the welfare of children and young people and requires all staff to share this commitment.

Areas of responsibility

- Take responsibility for a class of children determined by the Headteacher.
- To carry out the professional duties covered by the latest School Teachers' Pay and Conditions Document. The postholder will be expected to undertake duties in line with the professional standards for qualified teachers.
- To teach a class of pupils and ensure that the curriculum, planning, preparation, recording, assessment and reporting meets their varying learning and social needs Early Years.
- Maintain the positive ethos and core values of the school, both inside and outside the classroom.
- To ensure wellbeing and safeguarding of pupils at all times

Class teachers at Long Mead are expected to be the best teachers they can be, actively seeking to be up-to-date on new initiatives, taking on board advice and support in order to achieve consistently good or better teaching and learning.

All teachers are expected to:

Implement agreed school policies and guidelines;

Support initiatives decided by the Headteacher and staff;

Plan appropriately to meet the needs of all pupils, through differentiation of tasks and appropriate curriculum;

Be able to set clear targets, based on prior attainment, for pupils' learning;

Provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;

Keep appropriate and efficient records, integrating formative and summative assessment into planning;

Work with school leaders to track the progress of individual children and intervene where pupils are not making progress;

Report to parents on the development, progress and attainment of pupils;

Promote the school's behaviour policy;

Participate in meetings which relate to the school's management, curriculum, administration or organisation;

Communicate and co-operate with specialists from outside agencies;

Make effective use of ICT to enhance learning and teaching

Lead, organise and direct support staff within the classroom;

Participate in the School's Appraisal Procedure for the appraisal of their own performance, providing evidence for how they have met the teachers' standards and/or UPS standards and achieved the agreed pay related targets.

Ensure that the school's Health & Safety procedures are followed and adhered to at all times.

Curriculum development

- All class teachers have responsibility to lead a subject area or aspect of the schools' work and develop plans with identify clear targets and success criteria for its development and maintenance. ECTs are expected to shadow a subject leader for the year.

In addition to the above requirements, the Headteacher may ask the class teacher to take on specific responsibilities for teaching and learning across the school in order to need the current needs of the pupils and school priorities.

Post holder:

Signed:

Date: