

Job Description:	Cleaner
School:	West Borough Primary School
Grade:	KRA
Responsible to:	Site Manager
Hours per week:	12.5 hours (43 weeks a year)



Job Purpose

To maintain a clean, safe, and hygienic environment for pupils, staff, and visitors by carrying out cleaning duties to a high standard across the school premises.

Key Responsibilities

- Clean classrooms, corridors, offices, and communal areas.
- Clean and disinfect toilets, sinks, and other facilities.
- Empty bins and dispose of waste appropriately.
- Sweep, mop, vacuum, and polish floors as required.
- Maintain cleaning equipment and report any faults or damages.
- Refill soap, hand towels, and other consumables in washrooms and classrooms.
- Follow health and safety procedures at all times.
- Report any maintenance or safety concerns to the Site Manager.
- Support the school team in maintaining a safe and welcoming environment.

Person Specification / Skills & Attributes

- Reliable, punctual, and conscientious.
- Ability to work independently and as part of a team.
- Attention to detail and pride in your work.
- Awareness of health and safety and cleaning best practices.
- Flexible and willing to adapt to the school's needs.

Additional Information

- Training will be provided where necessary.
- DBS clearance is required prior to starting employment.