



ST ANSELM'S CATHOLIC SCHOOL

JOB DESCRIPTION: TEACHER

GRADE/SALARY RANGE: As Appropriate

Person Specification

	Essential	Desirable
Qualifications	Relevant degree/ QTS	Further professional qualification
Specific Skills, Experience and Knowledge	- Relevant experience across the 11-18 age range - Ability to demonstrate a range of successful teaching and learning strategies - Ability to work in a team as well as use own initiative. - Good organisational and time-management skills. - The ability to manage classes and deal with challenging behaviour. - Good subject knowledge.	- An awareness of whole-school issues - Knowledge of national educational policy, priorities and initiatives
Personal Qualities	- Ability to develop good working relationships with a wide range of people. - Commitment to working with students, parents and carers of different backgrounds and different levels of ability. - Enthusiasm for subject, for teaching and for working with children. - Excellent communication abilities. - Patience and a good sense of humour. - Supportive of the School's Catholic Ethos	- Desire and potential to progress to further promotion - Commitment to own CPD

Responsibilities for a Teacher on the Main Pay Range

- To ensure that the Catholic Mission and Ethos of the School is actively encouraged and developed.
- To specialise in one or two subjects and be prepared to teach both within and outside subject specialisms as required.
- To teach classes of different ages and abilities throughout the school.
- To prepare students for examination entry as appropriate.

- To prepare lessons and teaching materials.
- To assess, record and report on the development, progress and attainment of students, and to maintain records of student attendance.
- To provide written assessments, reports and references relating to individual students or groups of students.
- To work with other professionals as appropriate.
- To communicate and consult with parents and others outside the school when necessary (including appropriate meetings) according to the routines of the school.
- To attend meetings and in-service training
- To organise appropriate enrichment and extra-curricular activities
- To carry out appropriate intervention if students are under-performing
- To attend school meetings as required within directed time
- To participate in Professional Development, maintaining a personal CPD record
- To meet the Teachers' Standards
- To engage in Appraisal as an appraiser/appraisee as appropriate
- To carry out classroom cover as required

Responsibilities for a Teacher on the Upper Pay Range

Teachers on the Upper Pay Range are expected to carry out the job description of a Teacher on the Main Pay Range. In addition, teachers on the Upper Pay Range are expected to show a 'substantial and sustained contribution' in meeting the Teachers' Standards to evidence outstanding practice and wider professional effectiveness, as per the agreed St Anselm's standards.

Other

A teacher may be required to undertake any other reasonable tasks as required by the Headteacher.

Teachers will be expected to act as a tutor and academic mentor.

This job description is current at the date shown, but, in consultation with the postholder, may be changed to reflect or anticipate changes in the job commensurate with the grade and job title.