

## English Teacher Job Description, Haven Nook School

### The Role

As an **English Teacher**, you will lead engaging and inclusive lessons in **English Language and English Literature** across **Key Stages 3 and 4**, supporting students to achieve Entry Level, Functional Skills, or GCSE qualifications.

You will bring creativity, adaptability, and empathy to your teaching practice, ensuring each student can access the curriculum and find joy and confidence in their learning. Working within a supportive multidisciplinary team, you'll help shape the educational experience for our students and contribute to the school's vibrant and caring community.

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### Key Responsibilities

#### Teaching and Learning

- Plan, prepare, and deliver high-quality lessons in English Language and English Literature that inspire curiosity, engagement, and progress.
- Use adaptive strategies and creative approaches to meet the individual needs of SEN learners.
- Embed literacy and communication development across all areas of learning.
- Create a calm, inclusive classroom environment that promotes emotional safety and motivation.
- Assess, track, and report on students' progress, providing meaningful feedback and tailored support.
- Support students in developing core skills for life beyond school, including reading comprehension, writing accuracy, speaking, and listening.

#### Curriculum and Assessment

- Develop and adapt schemes of work for English Language and Literature to meet the diverse learning needs of students.
- Prepare students for appropriate qualifications (Entry Level, Functional Skills, GCSE).
- Contribute to the development of literacy initiatives across the school.
- Ensure curriculum delivery aligns with the school's ethos of creativity, nurture, and high aspirations.

#### Student Support and Wellbeing

- Build positive, trusting relationships with students, supporting both their academic and emotional growth.

- Use the **Thrive Approach** to promote emotional regulation, resilience, and self-awareness.
- Work closely with the pastoral and SEN teams to ensure consistent, holistic support for every learner.
- Encourage self-expression, confidence, and pride in learning through English.

### **Collaboration and Professional Development**

- Work as part of a collaborative teaching team to share best practice and contribute to the school's continuous improvement.
- Engage in professional learning opportunities and reflect on your own practice to enhance teaching quality.
- Support whole-school initiatives that promote literacy, creativity, and student voice.

### **Safeguarding and School Life**

- Ensure the safeguarding and welfare of all students, following school and statutory policies.
- Participate in school events, clubs, trips, and enrichment activities.
- Contribute to the wider life and ethos of Haven Nook School.

### **Role Criteria:**

#### **Essential**

- Qualified Teacher Status (QTS) or equivalent.
- Proven experience teaching **English Language and Literature at Key Stages 3 and 4**.
- Demonstrable experience working with students with **special educational needs (SEN)**.
- Strong subject knowledge and passion for teaching English.
- Ability to design and deliver creative, differentiated lessons that inspire engagement and achievement.
- Excellent communication and interpersonal skills.
- Commitment to the ethos and values of Haven Nook School, including nurturing emotional and academic growth.
- Understanding of safeguarding and child protection procedures.

#### **Desirable**

- Knowledge of the **Thrive Approach** (training can be provided).
  - Experience teaching in a specialist or inclusive educational setting.
  - Understanding of working with students with autism, anxiety, or social, emotional, and mental health needs (SEMH).
  - Experience in literacy intervention or curriculum leadership.
  - Full UK driving licence.
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## Why Join Haven Nook School?

At Haven Nook, every day brings the opportunity to make a meaningful difference. You'll join a supportive, values-led team committed to creativity, nurture, and transformation.

If you are an inspiring **English Teacher** who believes in the power of education to transform lives, we would love to hear from you.

We offer:

- A caring, collaborative school culture.
- A small, values-led independent school with a warm, family ethos.
- Small class sizes and opportunities to shape whole-school practice.
- A chance to work with inspiring students who thrive with the right support.
- The satisfaction of helping young people rediscover a love of learning and confidence in their abilities.
- Support for career development (including THRIVE) and leadership progression.
- Access to Yulife wellbeing and medical support App; life insurance, pension and health care cash plan.
- A committed, creative, and compassionate team environment.

## Safeguarding and Equal Opportunities

Haven Nook School is committed to safeguarding and promoting the welfare of children and young people. All staff must hold or be willing to obtain an Enhanced DBS check and undergo social media due diligence checks.