



Job Description: 1:1 Teaching Assistant (ASD and SLCN Support)

Post Title: 1:1 Teaching Assistant

Grade: Kent Range 4

Hours: 35 hours

Responsible to: SENCo / Class Teacher

Location: St. Paul's Church of England Primary School

Contract: Fixed term (linked to pupil's EHCP funding)

Purpose of the Role

To provide high-quality, individualised support to a named pupil with Autism Spectrum Disorder (ASD) and Speech, Language and Communication Needs (SLCN), enabling them to access learning, participate fully in school life, and make good progress towards their academic, social, and emotional development targets.

Key Responsibilities

- Support for the Pupil
- Work under the direction of the class teacher and SENCo to implement individual learning programmes, EHCP targets, and support strategies.
- Provide structured and consistent support to develop communication, social interaction, and emotional regulation.
- Use appropriate communication systems (e.g. visual timetables, PECS, Makaton, or assistive technology) to aid understanding and expression.
- Support the pupil in developing independence and self-esteem through positive reinforcement and encouragement.
- Monitor and record the pupil's progress, providing regular feedback to the teacher and SENCo.
- Support the pupil during transitions, unstructured times, and off-site visits where appropriate.
- Implement behaviour support strategies and sensory regulation plans as advised by the SENCo or external professionals.
- Support for Teaching and Learning
- Work collaboratively with the class teacher to adapt materials and activities to suit the pupil's needs.
- Promote inclusion by facilitating participation in whole-class, small-group, and individual activities.

- Contribute to the planning and review of interventions and support programmes.
- Prepare and organise learning resources and visual supports.
- Support for the School
- Establish effective working relationships with staff, parents/carers, and external professionals.
- Maintain confidentiality and safeguard the welfare of all pupils in line with school policies.
- Contribute to pupil progress meetings, reviews, and staff training where required.
- Promote the ethos, values, and positive image of the school and Trust.

General Duties

Follow all school and Trust policies and procedures, including those for Safeguarding, Health & Safety, Equal Opportunities, and SEND.

Undertake relevant professional development and training.

Carry out other reasonable duties as requested by the Headteacher or SENCo.